

RED LAKE WATERSHED DISTRICT

August 11, 2022

9:00 a.m.

Agenda

9:00 a.m.	Call to Order	Action
	Review and approve agenda	Action
	Requests to appear	Information
	July 28, 2022 Minutes	Action
	Financial Report dated August 10, 2022	Action
	American Federal Bank-Letter of Credit	Info./Action
	Black River Impoundment, RLWD Project No. 176	
	Construction Update	Information
	Pay Estimate No. 17	Action
	FDRWG/MnDNR	Information
	Thief River Streambank Project, RLWD Project No. 149A	Action
	Pay Est. No. 3-Final-Quality Spray Foam/Anderson Construction	
	Schirrick Dam, RLWD Project No. 25 - Pay Estimate No. 1	Action
	Knutson Dam, RLWD Project No. 50F	Action
	Impoundment Updates	Information
	Red Lake County Multi-Hazard Mitigation Plan (MHMP)	Information
	Marshall County Multi-Hazard Mitigation Plan (MHMP)	Information
	FEMA Briefing Meeting	Information
	Bygland Township, Polk County	Information
	Christian Brothers Ford - 2022 Ford 150	Information
	Deny Permit No. 22035, Poplar River Township, Red Lake County	Action
	Deny Permit No. 22125, Darrel Payment, Gervais Twp., Red Lake Co.	Action

Permits: No. 22041, 22090, 22109, 22114, 22129, 22133, 22134, 22137 22138, 22141, 22147, 22161-22173, 22186, 22190	Action
MAWD Strategic Plan	Information
2021 Annual Report	Information
Administrators Update	Information
Legal Counsel Update	Information
Managers' updates	Information
Adjourn	Action

UPCOMING MEETINGS

August 11, 2022	RLWD Board Meeting, 9:00 a.m.
August 23-25, 2022	MAWD/Red River Basin/BWSR Tour
August 25, 2022	RLWD Board Meeting, 9:00 a.m.
September 5, 2022	Labor Day-Office closed
September 8, 2022	RLWD Board Meeting, 9:00 a.m.
September 22, 2022	RLWD Board Meeting, 9:00 a.m.

DRAFT

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
July 28, 2022

President, Dale M. Nelson, called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present: Managers: Dale M. Nelson, Gene Tiedemann, Terry Sorenson, Allan Page, Brian Dwight, LeRoy Ose, and Tom Anderson. Staff Present: Myron Jesme, Tammy Audette, and Legal Counsel, Delray Sparby.

The Board reviewed the agenda. A motion was made by Dwight, seconded by Page, and passed by unanimous vote that the Board approve the agenda. Motion carried.

The Board reviewed the July 14, 2022, minutes. Motion by Sorenson, seconded by Tiedemann, to approve the July 14, 2022, Board meeting minutes with correction. Motion carried.

The Board reviewed the Financial Report dated July 27, 2022. Motion by Tiedemann, seconded by Anderson, to approve the Financial Report dated July 27, 2022, as presented. Motion carried.

Staff member Ann Joppru reviewed the General Fund Budget as of June 30, 2022. Joppru reviewed the budget, and various changes throughout the year.

The Board reviewed the renewal of the District's League of Minnesota Cities Property and Casualty Liability Insurance and Excess Liability Coverage. The renewal reflects an increase of \$3,867 in the Property and Casualty Insurance Premium for the 2022-2023 renewal year. This increase was due to the increased number of expenditures paid out in the previous premium year. Motion by Tiedemann, seconded by Page, to renew the Property and Casualty Liability Coverage with the League of Minnesota Cities. Motion carried.

Travis Nelson, Houston Engineering, Inc., updated the Board on construction on the Black River Impoundment, RLWD Project No. 176. Nelson indicated that installation of the pipes along CSAH 3 and CR 55 have been completed. The contractor is currently working on the punch list of erosion riprap installation, ditch grades, and south diversion ditch and will then move onto County Road 3. The access road on the backside of the Sorvig LLP property has been prepped and will be completed as part of the punch list items. Restoration of the cross over tile line which drains into the CR 68 Diversion Channel has been completed. Completion is scheduled for the end of August. Discussion was held on the vinyl walls for the wetland mitigation that will be filled in with riprap where the head cutting took place. Administrator Jesme stated that Alex Nelson will be doing the haying on the project.

Travis Giffen and Norman Betland, City of Thief River Falls, appeared before the Board to discuss local projects on the Red Lake River within the City of TRF. Griffen discussed various projects that the District has partnered with in the past and potential projects in the future. Motion by Tiedemann, seconded by Ose, to support/partner with the City of Thief River Falls,

for various projects along the Red Lake River within the City of Thief River Falls. Motion carried.

Executive Director Rob Sip, RRWMB, stated that the RRWMB of Managers set their 2023 Levy at 75% (0.0003627). Sip reviewed the 2023 Operating and Program Budget and Project Spending Plan. Manager Dwight asked about the possibility of funding larger impoundment projects through state funding. The RRWMB Finance Committee recommended 15% of the total tax revenue towards water quality projects. Sip discussed the updating of the Governing Documents that was approved at their July Board meeting and the Joint Powers Agreement. Discussion was held on the allowance of a District Administrator being on the RRWMB Board. Sip stated that the RRWMB adopted Bylaws and the use of Roberts Rules of Order. Motion by Ose, seconded by Tiedemann, to authorize President Nelson the authority, to sign the RRWMB Joint Powers Agreement. Motion carried.

Administrator Jesme stated that two quotes were received for the construction of the Sorum Ring Dike, RLWD Project No. 129AW, located in Polk County with the low quote from Paul Zavoral, Inc. in the amount of \$129,241.40. Jesme indicated that the landowner wishes to proceed with the construction of the ring dike, knowing that the quotes came in higher than the engineer's estimate. Motion by Sorenson, seconded by Ose, to accept the low quote for Paul Zavoral, Inc. in the amount of \$129,241.40 for construction of the Sorum Ring Dike, RLWD Project No. 129AW. Motion carried.

Administrator Jesme stated that the District was made aware of maintenance issues, which included damages from impacts of the 2022 spring rain events on the Moose River Impoundment, RLWD Project No. 13. Jesme indicated that debris, logs, and a bog have floated up on the dike and will need to be removed prior to the mowing of the dike. Motion by Dwight, seconded by Tiedemann, to authorize staff to spend up to \$25,000 on maintenance issues on the Moose River Impoundment, RLWD Project No. 13. Motion carried. Jesme stated that he will update the Board on the progress and costs of the listed items.

The Board reviewed Pay Estimate No. 2 in the amount of \$30,702.50 to Gladen Construction, Inc. for the Demarais/Hanson outlet Project, RLWD Project No. 149. Administrator Jesme indicated that the pay request also recommends reducing the retainage withheld from 5% to 3%. Motion by Page, seconded by Anderson, to approve lowering the retainage withheld from Gladen Construction, Inc., for the Demarais/Hanson Outlet Project, RLWD Project No. 149 from 5% to 3%. Motion carried. Motion by Page, seconded by Sorenson, to approve Pay Estimate No. 2 in the amount of \$30,702.50 to Gladen Construction, Inc. for the construction of the Demarais/Hanson Outlet Project, RLWD Project No. 149. Motion carried. Motion by Ose, seconded by Anderson, to set the Final Payment Hearing for Gladen Construction, Inc., for the Demarais/Hanson Outlet Project, RLWD Project No. 149 for 9:30 a.m., September 8, 2022 at the Red Lake Watershed District office, 1000 Pennington Avenue South, Thief River Falls, MN. Motion carried. Administrator Jesme stated that there was sloughing at the project this week. The Contractor will seed the area and the area will be monitored by staff.

District staff and staff from HDR Engineering, Inc. inspected the Brandt, Euclid East, and Parnell Impoundments, with HDR Engineering providing an inspection report. The impoundments are in relatively good shape with minor repairs to be completed. There appears to be some low flow wave action on the interior embankment of Parnell Impoundment.

Administrator Jesme stated that NRCS engineers are reviewing the Burnham Creek/BR 6 Impoundment, RLWD Project No. 43, to check for structural engineering deficiencies.

The Board reviewed RLWD Permit No. 22-052, Moylan Township, Marshall County. Administrator Jesme stated that this was a previously approved permit, but now the applicant was able to obtain 2 - 42-inch culverts to replace what it was initially permitted. Motion by Ose, seconded by Dwight, to approve RLWD Permit No. 22-052, Moylan Township, Marshall County, with conditions stated on the permit. Motion carried.

The Board reviewed the permits for approval. Motion by Ose, seconded by Anderson, to approve the following permits with conditions stated on the permit: No. 22130 and 22131, Marshall County Highway Department, Grand Plain Township, Marshall County; No. 22132, Marshall County Highway Department, Agder Township, Marshall County; No. 22144, Red Lake County Highway Department, Equality Township, Red Lake County; No. 22145, Lynn Burnman, Equality Township, Red Lake County; No. 22146, Randy Myhre, Terrebonne Township, Red Lake County; No. 22148, Fedosia Slack, Badger Township, Polk County; No. 22149, Marlyn Haugen, Mayfield Township, Pennington County; No. 22150, LeRoy Ose, Excel Township, Marshall County; No. 22151 and 22152, Pennington County Highway Department; Smiley Township, Marshall County; No. 22153, Jerry Skjerven, Emardville Township, Red Lake County; No. 22154, Mark Panek, Silverton Township, Pennington County; No. 22156, 22157, and 22158, Thomas Scholin, Bray Township, Pennington County; No. 22159, Marshall County Highway Department, Excel Township, Marshall County; and No. 22160, Marshall County Highway Department, Agder Township, Marshall County. Motion carried.

Staff member Tammy Audette reviewed a list of items recommended for disposal. A motion was made by Tiedemann, seconded by Page, that the District declare the items as excess/surplus property, with no value, and arrange for proper disposal. Motion carried.

The Proposed 2023 Budget and Salary recommendations and General Fund Budget was presented by Administrator Jesme. Jesme presented a worksheet of descriptions of what expense is included in each line item of the budget. The proposed salaries are based on employee steps along with the 2.5% COLA for each employee and the salary structure for 2023. Motion by Dwight, seconded by Tiedemann, to approve the proposed 2023 General Fund Budget, in the amount of \$231,663.33, and set the 2023 General Fund Budget hearing for 9:15 a.m. on Thursday, August 25, 2022, at the Red Lake Watershed District office. Motion carried.

Managers Dwight and Ose stated that they will not be present at the August 25, 2022 Board meeting.

Administrators Update:

- Manager Ose attended the July 19, 2022 RRWMB in Ada, Jesme participated via Teams.
- Included in the packet was the MAWD Newsletter, Financial Committee meeting notes from June , along with the MAWD payment request document. Jesme participated in the MAWD Strategic Planning meeting held July 12th and the Region 1 MAWA/MAWD meeting.
- Jesme and Staff member Corey Hanson participated in a Chief Coulee coordination meeting with officials from the City of TRF, and HDR Engineering.
- Staff members Koland and Huseth will attend the Joint Ditch 21 meeting on August 9th in Grygla.

Legal Counsel Sparby reviewed the decision and options to appeal the Improvement to Polk County Ditch 39, RLWD Project No. 179. After discussion by the Board, motion by Dwight, seconded by Sorenson, to authorize Legal Counsel Sparby to move forward with the appeal process for the Improvement to Polk County Ditch 39, RLWD Project No. 179. Motion carried.

Manager Tiedemann updated the Board on matters within MAWD.

Motion by Dwight, seconded by Ose, to adjourn the meeting. Motion carried.

LeRoy Ose, Secretary

RED LAKE WATERSHED DISTRICT
Financial Report for August 11, 2022

Ck#	Check Issued to:	Description	Amount
online	EFTPS	Withholding FICA, Fed & Medicare (8-3-22 payroll)	4995.83
online	MN Department of Revenue	Withholding taxes (8-3-22 payroll)	893.79
online	Public Employers Retirement Assn.	PERA (8-3-22 payroll)	\$ 2,700.94
online	Further	Employee HSA (8-3-22 payroll)	\$ 175.00
	40275 Gladen Construction	Payment Req. #2 - Proj. 149 Demarais Hanson	\$ 30,702.50
	40276 League of MN Cities	Liability, excess liability & WC insurance 2022-2023	\$ 46,622.00
	40277 MN Assoc. of Drainage Inspectors	Registration for Erick Huseth	\$ 50.00
	40278 Christian Brothers Ford	2022 Ford F150 Super Pickup	\$ 52,089.45
	40279 Ace Hardware	Silicone for Proj. #176	\$ 9.59
	40280 Aramark	Office rug rental	\$ 153.42
	40281 Bertils Gravel	Pay estimate 4 - Proj #129AV	\$ 6,720.30
	40282 Clean Cut Maintenance	Mowing for Proj. #53, 135 and 134	\$ 4,800.00
	40283 Dakota Mailing	Ink for postage machine	\$ 166.73
	40284 East Polk SWCD	Reimburse for RMB Lab costs Proj. #46	\$ 2,916.00
	40285 Farmers Union Oil	Gas for vehicles	\$ 1,251.79
	40286 Fleet Supply	Gardening supplies for office	\$ 18.37
	40287 Houston Engineering	*See below for Project Breakout	\$ 35,154.00
	40288 Hugo's #7	Meeting & office supplies	\$ 200.61
	40289 Les's Sanitation	Garbage pickup	\$ 35.74
	40290 Lunke's Inc.	Mowing St. Ditch 83 - Proj. #14	\$ 5,880.00
	40291 Marco Technologies	Copier maintenance	\$ 129.59
	40292 MN Department of Agriculture	Fee for change in Applicators license - Erick	\$ 10.00
	40293 Nora Vettleson	Clean offices	\$ 140.00
	40294 Northern Lath Co.	50 bundles of lath	\$ 820.00
	40295 Oil Boyz Express Lube	Oil Change for vehicle #937	\$ 82.34
	40296 Pennington SWCD	TR1W1P #149A and RL1W1P #149 expenses	\$ 2,471.53
	40297 Red Lake County SWCD	RL1W1P Proj. #149 expenses	\$ 16,701.00
	40298 Richards Publishing Company	Ads for final payment hearing for Pine Lake	\$ 63.00
	40299 Rinke Noonan	Legal fees for Proj. #179	\$ 2,452.00
	40300 RMB Environmental Labs	Lab analysis of water quality samples	\$ 1,759.70
	40301 TRF Times	Ads for Ditch Inspector	\$ 199.00
	40302 TRF Hardware	Posts & clamps for Clean Water Sign Proj. #46	\$ 102.72
	40303 TRF Lock & Key	2 push button deadbolts & 2 passage locks & install	\$ 670.00
online	Garden Valley	Internet expense	\$ 68.95
online	Northwest Service Cooperative	Health insurance	\$ 2,442.35
online	Purchase Power	Postage for postage meter	\$ 301.50
online	Aflac	Staff paid insurance	\$ 381.78
online	Delta Dental	Dental insurance	\$ 600.35
direct	Al Page	Mileage	\$ 65.00
direct	Brian Dwight	Mileage	\$ 423.75
direct	Dale Nelson	Mileage	\$ 73.75
direct	Terry Sorenson	Mileage	187.52
	Staff & Board Payroll	7/20/2022	\$ 17,174.88
	Total Checks		\$ 242,856.77

*** Houston Engineering**

Proj. #50F Knutson Dam	1,414.00
Proj. #176 Black River Impoundment	29,981.00
Proj. #149 Demarais-Hanson	938.50
Proj. #52 Elm Lake	1,904.50
Proj. #149 Ditch 10 Structure repair	138.00
Proj. #25 Schirrick Dam	<u>778.00</u>
Total	35,154.00

Banking Northern State Bank

Balance as of July 28, 2022	\$ 155,063.02
Total Checks Written	\$ (242,856.77)
Receipt #224161 NSB monthly interest	\$ 511.77
Receipt #224163 MPCA pay req #4 for Project #46R	\$ 162.50
Receipt #224164 Transfer of funds from AFB to NSB	\$ 300,000.00
Balance as of August 11, 2022	<u>\$ 212,880.52</u>

Current interest rate is .20%

American Federal Bank-Fosston

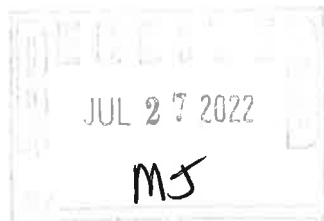
Balance as of July 28, 2022	\$ 6,353,706.29
Receipt #224159 Clearwater Soil & Water - Proj. #149B	\$ 1,872.27
Recipet #224160 Polk County 1st half 2022 Riparian Aid	\$ 5,850.50
Receipt #224162 AFB monthly interest	\$ 3,360.03
Receipt #224164 Transfer of funds from AFB to NSB	\$ (300,000.00)
Balance as of August 11, 2022	<u>\$ 6,064,789.09</u>

Current interest rate is .70%

Total Cash	\$ 6,277,669.61
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Red Lake Watershed District
ann.joppru@redlakewatershed.org
1000 Pennington Ave South
Thief River Falls, MN 56701
Attention: Ann Joppru



LETTER OF CREDIT NO. 2060-387
Effective Date: July 27, 2022

Dear Sir/Madam:

We have established this irrevocable and unconditional Letter of Credit ("Letter of Credit") in your favor as beneficiary ("Beneficiary") and you are hereby irrevocably authorized to draw on the Federal Home Loan Bank of Des Moines (the "Bank"), Irrevocable Standby Letter of Credit No. 2060-387 for the account of American Federal Bank, Fargo, ND (the "Member"), available upon the terms and conditions hereinafter set forth, an aggregate amount not exceeding \$1,250,000.00 ("Stated Amount").

1. Funds under this Letter of Credit are available to you against our receipt by the Bank of a certificate in the form attached as Exhibit "A" hereto (a "Drawing") which Drawing may be for all or any part of, but shall not exceed, the Stated Amount.
2. Presentation of such certificate(s) shall be made: (a) at our office located at 909 Locust Street, Des Moines, Iowa 50309, (b) via facsimile to 515.699.1250, or (c) via email to moneydesk@fhldm.com. We hereby agree that all drafts drawn under and in compliance with the terms of this Letter of Credit will be duly honored by us upon delivery of the certificate(s), as specified, if presented as described in this paragraph on or before the expiration date hereof.
3. If a Drawing in respect of payment is made by you hereunder on a business day on or prior to the Expiration Date, and provided that such Drawing and the documents presented in connection therewith conform to the terms and conditions hereof, payment shall be promptly made to you or to your designee, of the amount specified, which shall not exceed, with other draws previously submitted and not repaid, the Stated Amount in immediately available funds, within three (3) business days of the receipt of such Drawing. If a Drawing made by you hereunder does not, in any instance, conform to the terms and conditions of this Letter of Credit, we will give you prompt notice stating the reasons therefore and that we are holding any documents presented to us at your disposal or are returning the same to you, at our discretion. Upon being notified that the Drawing was not in accordance with the Letter of Credit, you may attempt to correct any such Drawing if, and to the extent that, you are entitled (without regard to the provision of this sentence) and able to do so.
4. As used herein "business day" shall mean any day other than a Saturday, Sunday, a day on which financial institutions in the State of Iowa are authorized or required by law to close or on which the Fed wire system of the Federal Reserve Board is closed for fund transfers.

5. Only you may make a Drawing under this Letter of Credit. Upon the payment to you, to your designee or to your account of the amount specified in a sight draft(s) drawn hereunder, we shall be fully discharged on our obligation under this Letter of Credit with respect to such sight draft(s) and we shall not thereafter be obligated to make any further payments under this Letter of Credit in respect of such sight draft(s) to you or any other person.
6. This Letter of Credit shall automatically terminate upon the earlier of (i) the making by you of a Drawing which reduces the available balance hereunder, to \$0, or (ii) the date on which we receive notice from you, signed by an Authorized Officer, indicating that such letter of credit is being returned to the Bank for cancellation, (iii) thirty (30) days following notice from the Bank of a default by the Member pursuant to the various agreements between the Bank and the Member and payment to you on or before such thirtieth (30th) day of the full amount of the letter of credit, and (iv) 12:00 p.m. Iowa time on November 28, 2022 (after honoring any draws received in accordance with the Letter of Credit) (the "Initial Expiration Date")..
7. This Letter of Credit is issued subject to the International Standby Practices 1998 ("ISP 98"). This Letter of Credit shall also be governed by the laws of the State of Iowa to the extent not inconsistent with ISP 98. If this Letter of Credit expires during an interruption of business, as described in ISP 98, the Bank hereby specifically agrees to effect payment if this Letter of Credit is drawn against within 30 days after the resumption of business.
8. This Letter of Credit sets forth in full our undertaking, and such undertaking shall not in any way be modified, amended, amplified or limited by reference to any document, instrument or agreement referred to herein except only the certificate(s); and any such reference shall not be deemed to incorporate herein by reference any document, instrument or agreement except for such certificate(s).

FEDERAL HOME LOAN BANK OF DES MOINES
909 Locust Street
Des Moines, IA 50309

By:  _____

Risk, Money Desk and Cash Settlement Manager Jul 27, 2022
Title: _____

Effective Date: July 27, 2022
LETTER OF CREDIT NO. 2060-387

EXHIBIT A

DRAWING CERTIFICATE

The undersigned, a duly authorized officer of Red Lake Watershed District (the "Beneficiary") hereby certifies to the Federal Home Loan Bank of Des Moines (the "Bank") with reference to Irrevocable Standby Letter of Credit No. 2060-387 (the "Letter of Credit") (any capitalized term used herein and not defined shall have its respective meaning as set forth in the Letter of Credit) issued by the Bank in favor of Beneficiary, that:

1. An Event of Default has occurred pursuant to agreements between the Beneficiary and your Member which authorizes a draw upon this Letter of Credit.
2. The amount of the Drawing when added to the amount of any other Drawing under the Letter of Credit made simultaneously herewith, does not exceed the Stated Amount of the Letter of Credit.
3. Payment by the Bank pursuant to this Drawing shall be made by wire transfer in immediately available funds to _____, ABA Number _____, Account Number _____, Attention: _____, Re: _____.

IN WITNESS WHEREOF, this Certificate has been executed this ____ day of _____, 20 ____.

RED LAKE WATERSHED DISTRICT

By _____

Title: _____

PARTIAL PAYMENT ESTIMATE

Client Project No.
176

HEI Project No.
3655-0091

PAYMENT NUMBER: 17

Project: Black River Impoundment Project

Location: Bray, Sanders, Polk Centre, & Black River Townships, Pennington Cty

PERIOD OF ESTIMATE:

FROM **6/20/2022** TO **8/5/2022**

CONTRACT CHANGE ORDER SUMMARY

Change Order		AMOUNT	
NO.	DATE	ADDITIONS	DEDUCTIONS
1	01/15/21	\$51,564.65	
2	05/06/21	\$3,691.44	
3	08/12/21	\$12,993.75	
4	08/16/21	\$4,207.50	
5	08/25/21	\$9,800.00	
6	06/22/22	\$78,442.00	
TOTALS		\$ 160,699.34	\$ -
NET CHANGE		\$ 160,699.34	

ESTIMATE

1. Original Contract	\$ 4,374,457.66
2. Change Orders	\$ 160,699.34
3. Revised Contract (1+2)	\$ 4,535,157.00
4. Work Completed*	\$ 4,606,939.85
5. Stored Materials*	\$ -
6. Adjustments*	\$ -
7. Subtotal (4+5+6)	\$ 4,606,939.85
8. Retainage 3.00%	\$ 138,208.20
9. Previous Payments	\$ 4,305,542.73
10. Amount Due (7-8-9)	\$ 163,188.92

*Detailed Breakdown Attached if Non-Zero Value

CONTRACT TIME

Completion Date Contract

Original (days)

N/A

Revised

N/A

Remaining

N/A

On Schedule? Yes

Starting Date: 10/23/2020

Final Completion: 8/31/2022

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies, to the best of his/her knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor:

R.J. Zavoral & Sons, Inc.

By:

[Signature]

Date:

08/09/2022

OWNER'S APPROVAL:

Owner:

Red Lake Watershed District

By:

Date:

ENGINEER'S RECOMMENDATION:

I have reviewed the progress of the work, and to the best of my knowledge, information and belief, in accordance with the terms of the Contract, the Contractor is entitled to a partial payment in the amount requested.



Engineer:

By:

[Signature]
Tony A. Nordby

Date:

08-09-2022

REMIT PAYMENT TO:

R.J. Zavoral & Sons, Inc.
1706 Bygland Rd SE
P.O. Box 435
East Grand Forks, MN 56721

Client Project No. 176
 HEI Project No. 3655-0091
 Project: *Black River Impoundment Project*
 Location: *Bray, Sanders, Polk Centre, & Black River Townships, Pennington Cty*
 Contractor: *R.J. Zavoral & Sons, Inc.*

PAY ESTIMATE

Page 1 of 3

PAY ESTIMATE #:	17
SUBMITTED:	8/11/2022
BEGIN DATE:	6/20/2022
END DATE:	8/5/2022

ITEM NO.	DESCRIPTION	UNIT	CONTRACT			CURRENT PAY ESTIMATE		PREVIOUS PAY ESTIMATES		PAY ESTIMATES TO DATE	
			QUANTITY	PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
Original Contract Items											
2021.501	MOBILIZATION	Lump Sum	1	\$ 100,000.00	\$ 100,000.00		\$ -	1.	\$ 100,000.00	1.	\$ 100,000.00
2101.501	CLEARING AND GRUBBING	Lump Sum	1	\$ 30,000.00	\$ 30,000.00		\$ -	1.	\$ 30,000.00	1.	\$ 30,000.00
2104.502	SALVAGE SIGN	Each	7	\$ 225.00	\$ 1,575.00		\$ -	7.	\$ 1,575.00	7.	\$ 1,575.00
2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	Lin. Ft.	496	\$ 2.25	\$ 1,116.00		\$ -	511.	\$ 1,149.75	511.	\$ 1,149.75
2104.503	REMOVE PIPE CULVERTS	Lin. Ft.	1,445	\$ 10.00	\$ 14,450.00		\$ -	1,473.	\$ 14,730.00	1,473.	\$ 14,730.00
2104.503	SALVAGE AND INSTALL PIPE CULVERT	Lin. Ft.	110	\$ 95.00	\$ 10,450.00		\$ -	110.	\$ 10,450.00	110.	\$ 10,450.00
2104.504	REMOVE BITUMINOUS PAVEMENT	SY	1,304	\$ 7.80	\$ 10,171.20		\$ -	1,133.	\$ 8,837.40	1,133.	\$ 8,837.40
2105.507	COMMON EXCAVATION (P)	C.Y.	286,438	\$ 1.78	\$ 509,859.64		\$ -	286,438.	\$ 509,859.64	286,438.	\$ 509,859.64
2105.601	DEWATERING	Lump Sum	1	\$ 14,905.00	\$ 14,905.00		\$ -	0.5	\$ 7,452.50	0.5	\$ 7,452.50
2105.602	TEST HOLE	Each	10	\$ 265.00	\$ 2,650.00		\$ -	10.	\$ 2,650.00	10.	\$ 2,650.00
2105.607	TOPSOIL EXCAVATION (P)	C.Y.	211,673	\$ 1.75	\$ 370,427.75		\$ -	211,673.	\$ 370,427.75	211,673.	\$ 370,427.75
2106.507	COMMON EMBANKMENT (CV) (P)	C.Y.	557,799	\$ 2.63	\$ 1,467,011.37		\$ -	557,799.	\$ 1,467,011.37	557,799.	\$ 1,467,011.37
2112.601	SUBGRADE PREPARATION (CV) (P)	C.Y.	61,542	\$ 2.00	\$ 123,084.00		\$ -	61,542.	\$ 123,084.00	61,542.	\$ 123,084.00
2118.509	AGGREGATE SURFACING CLASS 1	Ton	249	\$ 15.00	\$ 3,735.00		\$ -	380.52	\$ 5,707.80	380.52	\$ 5,707.80
2123.510	DOZER	Hour	46	\$ 145.00	\$ 6,670.00		\$ -	66.	\$ 9,570.00	66.	\$ 9,570.00
2123.610	CRAWLER MOUNTED BACKHOE	Hour	14	\$ 175.00	\$ 2,450.00		\$ -	14.	\$ 2,450.00	14.	\$ 2,450.00
2211.509	AGGREGATE BASE CLASS 5	Ton	1,602	\$ 14.25	\$ 22,828.50		\$ -	837.	\$ 11,927.25	837.	\$ 11,927.25
2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	Ton	330	\$ 105.00	\$ 34,650.00		\$ -	496.18	\$ 52,098.90	496.18	\$ 52,098.90
2411.601	CONCRETE OUTLET STRUCTURE	Each	1	\$ 195,000.00	\$ 195,000.00		\$ -	1.	\$ 195,000.00	1.	\$ 195,000.00
2411.607	CONCRETE PIPE CRADLE	C.Y.	43	\$ 1,230.00	\$ 52,890.00		\$ -	47.	\$ 57,810.00	47.	\$ 57,810.00
2412.502	12X5 PRECAST CONCRETE END SECTION	Each	2	\$ 8,070.00	\$ 16,140.00		\$ -	2.	\$ 16,140.00	2.	\$ 16,140.00
2412.502	14X7 PRECAST CONCRETE END SECTION (TYPE III)	Each	2	\$ 17,615.00	\$ 35,230.00		\$ -	2.	\$ 35,230.00	2.	\$ 35,230.00
2412.503	12X5 PRECAST CONCRETE BOX CULVERT	Lin. Ft.	62	\$ 950.00	\$ 58,900.00		\$ -	62.	\$ 58,900.00	62.	\$ 58,900.00
2412.503	14X7 PRECAST CONCRETE BOX CULVERT	Lin. Ft.	90	\$ 1,130.00	\$ 101,700.00		\$ -	90.	\$ 101,700.00	90.	\$ 101,700.00
2451.507	GRANULAR BACKFILL (CV) (P)	C.Y.	727	\$ 21.50	\$ 15,630.50		\$ -	727.	\$ 15,630.50	727.	\$ 15,630.50
2451.507	GRANULAR BEDDING (CV) (P)	C.Y.	1,573	\$ 21.50	\$ 33,819.50		\$ -	1,573.	\$ 33,819.50	1,573.	\$ 33,819.50
2452.618	VINYL SHEET PILING	SQ. FT.	8,250	\$ 9.50	\$ 78,375.00		\$ -		\$ -		\$ -
2501.502	18" GS APRON	Each	4	\$ 150.00	\$ 600.00		\$ -	4.	\$ 600.00	4.	\$ 600.00
2501.502	24" GS APRON	Each	2	\$ 200.00	\$ 400.00		\$ -	2.	\$ 400.00	2.	\$ 400.00
2501.502	36" GS APRON	Each	2	\$ 430.00	\$ 860.00		\$ -	2.	\$ 860.00	2.	\$ 860.00
2501.502	60" RC PIPE APRON	Each	2	\$ 2,300.00	\$ 4,600.00		\$ -	2.	\$ 4,600.00	2.	\$ 4,600.00
2501.502	FLAP GATE FOR 18" CS PIPE CULVERT	Each	33	\$ 615.00	\$ 20,295.00	2.	\$ 1,230.00	39.	\$ 23,985.00	41.	\$ 25,215.00
2501.502	FLAP GATE FOR 24" CS PIPE CULVERT	Each	6	\$ 680.00	\$ 4,080.00		\$ -	8.	\$ 5,440.00	8.	\$ 5,440.00
2501.502	FLAP GATE FOR 36" CS PIPE CULVERT	Each	1	\$ 1,000.00	\$ 1,000.00		\$ -	1.	\$ 1,000.00	1.	\$ 1,000.00
2501.502	35" SPAN GS PIPE-ARCH APRON	Each	6	\$ 355.00	\$ 2,130.00		\$ -	6.	\$ 2,130.00	6.	\$ 2,130.00
2501.502	42" SPAN GS PIPE-ARCH APRON	Each	8	\$ 470.00	\$ 3,760.00		\$ -	8.	\$ 3,760.00	8.	\$ 3,760.00
2501.502	57" SPAN GS PIPE-ARCH APRON	Each	4	\$ 965.00	\$ 3,860.00		\$ -	4.	\$ 3,860.00	4.	\$ 3,860.00
2501.502	64" SPAN GS PIPE-ARCH APRON	Each	6	\$ 1,170.00	\$ 7,020.00		\$ -	6.	\$ 7,020.00	6.	\$ 7,020.00
2501.502	71" SPAN GS PIPE-ARCH APRON	Each	10	\$ 1,470.00	\$ 14,700.00		\$ -	10.	\$ 14,700.00	10.	\$ 14,700.00
2501.502	73" SPAN GS PIPE-ARCH APRON	Each	8	\$ 2,300.00	\$ 18,400.00		\$ -	8.	\$ 18,400.00	8.	\$ 18,400.00
2501.502	65" SPAN RC PIPE-ARCH APRON	Each	2	\$ 2,100.00	\$ 4,200.00		\$ -	2.	\$ 4,200.00	2.	\$ 4,200.00
2501.503	18" CS PIPE CULVERT	Lin. Ft.	1,474	\$ 30.00	\$ 44,220.00	140.	\$ 4,200.00	1,786.	\$ 53,580.00	1,926.	\$ 57,780.00
2501.503	24" CS PIPE CULVERT	Lin. Ft.	328	\$ 35.00	\$ 11,480.00		\$ -	454.	\$ 15,890.00	454.	\$ 15,890.00
2501.503	36" CS PIPE CULVERT	Lin. Ft.	72	\$ 54.00	\$ 3,888.00		\$ -	72.	\$ 3,888.00	72.	\$ 3,888.00
2501.503	35" SPAN CS PIPE-ARCH CULVERT	Lin. Ft.	132	\$ 53.00	\$ 6,996.00		\$ -	132.	\$ 6,996.00	132.	\$ 6,996.00

Client Project No. 176
 HEI Project No. 3655-0091
 Project: *Black River Impoundment Project*
 Location: *Bray, Sanders, Polk Centre, & Black River Townships, Pennington Cty*
 Contractor: *R.J. Zavoral & Sons, Inc.*

PAY ESTIMATE

Page 2 of 3

PAY ESTIMATE #:	17
SUBMITTED:	8/11/2022
BEGIN DATE:	6/20/2022
END DATE:	8/5/2022

ITEM NO.	DESCRIPTION	UNIT	CONTRACT			CURRENT PAY ESTIMATE		PREVIOUS PAY ESTIMATES		PAY ESTIMATES TO DATE	
			QUANTITY	PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
2501.503	42" SPAN CS PIPE-ARCH CULVERT	Lin. Ft.	172	\$ 60.00	\$ 10,320.00		\$ -	172.	\$ 10,320.00	172.	\$ 10,320.00
2501.503	57" SPAN CS PIPE-ARCH CULVERT	Lin. Ft.	78	\$ 85.00	\$ 6,630.00		\$ -	78.	\$ 6,630.00	78.	\$ 6,630.00
2501.503	64" SPAN CS PIPE-ARCH CULVERT	Lin. Ft.	136	\$ 115.00	\$ 15,640.00		\$ -	136.	\$ 15,640.00	136.	\$ 15,640.00
2501.503	71" SPAN CS PIPE-ARCH CULVERT	Lin. Ft.	300	\$ 140.00	\$ 42,000.00		\$ -	300.	\$ 42,000.00	300.	\$ 42,000.00
2501.503	73" SPAN CS PIPE-ARCH CULVERT	Lin. Ft.	158	\$ 130.00	\$ 20,540.00		\$ -	158.	\$ 20,540.00	158.	\$ 20,540.00
2501.503	87" SPAN CS PIPE-ARCH CULVERT (BEVELED)	Lin. Ft.	170	\$ 160.00	\$ 27,200.00		\$ -	92.	\$ 14,720.00	92.	\$ 14,720.00
2501.503	103" SPAN CS PIPE-ARCH CULVERT (BEVELED)	Lin. Ft.	159	\$ 190.00	\$ 30,210.00		\$ -	160.	\$ 30,400.00	160.	\$ 30,400.00
2501.503	117" SPAN CS PIPE-ARCH CULVERT (BEVELED)	Lin. Ft.	68	\$ 225.00	\$ 15,300.00		\$ -	68.	\$ 15,300.00	68.	\$ 15,300.00
2501.503	142" SPAN CS PIPE-ARCH CULVERT (BEVELED)	Lin. Ft.	134	\$ 355.00	\$ 47,570.00		\$ -	134.	\$ 47,570.00	134.	\$ 47,570.00
2501.503	65" SPAN RC PIPE-ARCH CULVERT	Lin. Ft.	76	\$ 230.00	\$ 17,480.00		\$ -	76.	\$ 17,480.00	76.	\$ 17,480.00
2501.503	60" RC PIPE CULVERT DESIGN 3006 CLASS II	Lin. Ft.	82	\$ 215.00	\$ 17,630.00		\$ -	82.	\$ 17,630.00	82.	\$ 17,630.00
2501.503	60" RC PIPE CULVERT DESIGN 3006 CLASS III	Lin. Ft.	52	\$ 235.00	\$ 12,220.00		\$ -	52.	\$ 12,220.00	52.	\$ 12,220.00
2501.602	PLUG AND ABANDON PIPE CULVERT	Each	8	\$ 775.00	\$ 6,200.00		\$ -	8.	\$ 6,200.00	8.	\$ 6,200.00
2511.507	RANDOM RIPRAP CLASS II	C.Y.	259	\$ 95.00	\$ 24,605.00		\$ -	336.	\$ 31,920.00	336.	\$ 31,920.00
2511.507	RANDOM RIPRAP CLASS III	C.Y.	3,941	\$ 95.00	\$ 374,395.00	729.	\$ 69,255.00	3,777.	\$ 358,815.00	4,506.	\$ 428,070.00
2563.601	TRAFFIC CONTROL	Lump Sum	1	\$ 25,000.00	\$ 25,000.00		\$ -	1.	\$ 25,000.00	1.	\$ 25,000.00
2573.501	STABILIZED CONSTRUCTION EXIT	Lump Sum	1	\$ 3,500.00	\$ 3,500.00		\$ -		\$ -		\$ -
2573.503	SILT FENCE TYPE MS	Lin. Ft.	2,020	\$ 1.20	\$ 2,424.00		\$ -	673.	\$ 807.60	673.	\$ 807.60
2573.503	SEDIMENT CONTROL LOG TYPE STRAW	Lin. Ft.	370	\$ 5.00	\$ 1,850.00		\$ -		\$ -		\$ -
2573.503	FLOTATION SILT CURTAIN TYPE WORK AREA	Lin. Ft.	120	\$ 20.00	\$ 2,400.00		\$ -		\$ -		\$ -
2573.607	ROCK DITCH CHECK	C.Y.	114	\$ 120.00	\$ 13,680.00		\$ -	38.	\$ 4,560.00	38.	\$ 4,560.00
2574.508	FERTILIZER, TYPE 1	Pound	53,876	\$ 0.45	\$ 24,244.20		\$ -	60,192.	\$ 27,086.40	60,192.	\$ 27,086.40
2575.504	RAPID STABILIZATION METHOD 4	S.Y.	1,983	\$ 1.10	\$ 2,181.30		\$ -	1,994.	\$ 2,193.40	1,994.	\$ 2,193.40
2575.504	EROSION CONTROL BLANKET CATEGORY 3	S.Y.	5,999	\$ 1.00	\$ 5,999.00		\$ -	500.	\$ 500.00	500.	\$ 500.00
2575.505	SEEDING	Acre	289.6	\$ 100.00	\$ 28,960.00		\$ -	300.4	\$ 30,040.00	300.4	\$ 30,040.00
2575.505	DISK ANCHORING	Acre	289.6	\$ 20.00	\$ 5,792.00		\$ -	319.95	\$ 6,399.00	319.95	\$ 6,399.00
2575.508	SEED MIXTURE 22-111	Pound	8,833	\$ 2.50	\$ 22,082.50		\$ -	7,994.	\$ 19,985.00	7,994.	\$ 19,985.00
2575.508	SEED MIXTURE 25-141	Pound	17,086	\$ 3.00	\$ 51,258.00		\$ -	15,464.	\$ 46,392.00	15,464.	\$ 46,392.00
2575.509	MULCH MATERIAL TYPE 1	Ton	579.2	\$ 85.00	\$ 49,232.00		\$ -	560.4	\$ 47,634.00	560.4	\$ 47,634.00
2582.503	4" SOLID LINE PAINT (WHITE)	Lin. Ft.	686	\$ 2.20	\$ 1,509.20		\$ -		\$ -		\$ -
2582.503	4" BROKEN LINE PAINT (YELLOW)	Lin. Ft.	90	\$ 2.20	\$ 198.00		\$ -		\$ -		\$ -
Extra / Change Order Items											
2101.601	CLEARING AND GRUBBING	Acre	3.5	\$ 2,480.00	\$ 8,680.00		\$ -	3.5	\$ 8,680.00	3.5	\$ 8,680.00
2104.601	CSAH 3 DIVERSION DITCH STA. 20+98.40 SALVAGE AND INSTALL 142" SPAN CS PIPE-ARCH CULVERT (BEVELED)	Lin. Ft.	72.	\$ 283.00	\$ 20,376.00	72.	\$ 20,376.00		\$ -	72.	\$ 20,376.00
2104.601	CSAH 3 DIVERSION DITCH STA. 60+40 SALVAGE AND INSTALL 142" SPAN CS PIPE-ARCH CULVERT (BEVELED)	Lin. Ft.	62.	\$ 283.00	\$ 17,546.00	62.	\$ 17,546.00		\$ -	62.	\$ 17,546.00
2104.601	SOUTH DIVERSION DITCH STA. 84+63 SALVAGE AND INSTALL 64" SPAN CS PIPE-ARCH CULVERT WITH APRONS	Lin. Ft.	30.	\$ 165.00	\$ 4,950.00	30.	\$ 4,950.00		\$ -	30.	\$ 4,950.00
2104.601	SOUTH DIVERSION DITCH STA. 96+17 SALVAGE AND INSTALL 64" SPAN CS PIPE-ARCH CULVERT WITH APRONS	Lin. Ft.	58.	\$ 165.00	\$ 9,570.00	58.	\$ 9,570.00		\$ -	58.	\$ 9,570.00
2105.507	COMMON EXCAVATION (LEVEE)	C.Y.	2,852	\$ 2.50	\$ 7,130.00		\$ -	2,852.	\$ 7,130.00	2,852.	\$ 7,130.00
2105.507	COMMON EXCAVATION (CHURCH AREA)	C.Y.	6,140	\$ 5.20	\$ 31,928.00		\$ -	6,140.	\$ 31,928.00	6,140.	\$ 31,928.00
2105.507	COMMON EXCAVATION (P) (Co Road 68 Diversion Ditch Modification)	C.Y.	1,870	\$ 2.25	\$ 4,207.50		\$ -	1,870.	\$ 4,207.50	1,870.	\$ 4,207.50
2105.601	CLAY BORROW (LV)	C.Y.	1,000	\$ 11.00	\$ 11,000.00	1,424.	\$ 15,664.00		\$ -	1,424.	\$ 15,664.00
2106.507	COMMON EMBANKMENT (CV) (P)	C.Y.	1,455	\$ 2.63	\$ 3,826.65		\$ -	1,455.	\$ 3,826.65	1,455.	\$ 3,826.65
2123.510	DOZER (2022 FUEL ADJUSTMENT)	Hour	40	\$ 170.00	\$ 6,800.00	113.5	\$ 19,295.00		\$ -	113.5	\$ 19,295.00



Client Project No. 176
 HEI Project No. 3655-0091
 Project: *Black River Impoundment Project*
 Location: *Bray, Sanders, Polk Centre, & Black River Townships, Pennington Cty*
 Contractor: *R.J. Zavoral & Sons, Inc.*

PAY ESTIMATE

Page 3 of 3

PAY ESTIMATE #:	17
SUBMITTED:	8/11/2022
BEGIN DATE:	6/20/2022
END DATE:	8/5/2022

ITEM NO.	DESCRIPTION	UNIT	CONTRACT			CURRENT PAY ESTIMATE		PREVIOUS PAY ESTIMATES		PAY ESTIMATES TO DATE	
			QUANTITY	PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
2123.610	CRAWLER MOUNTED BACKHOE (2022 FUEL ADJUSTMENT)	Hour	40	\$ 205.00	\$ 8,200.00	30.	\$ 6,150.00		\$ -	30.	\$ 6,150.00
2452.618	VINYL SHEET PILING (EXCAVATED METHOD)	Sq. Ft.	5,775	\$ 11.75	\$ 67,856.25		\$ -	8,250.	\$ 96,937.50	8,250.	\$ 96,937.50
2452.618	VINYL SHEET PILING	Sq. Ft.	-5,775	\$ 9.50	\$ (54,862.50)		\$ -		\$ -		\$ -
2501.502	INSTALL 71" SPAN GS PIPE-ARCH APRON	Each	2	\$ 467.97	\$ 935.94		\$ -	2.	\$ 935.94	2.	\$ 935.94
2501.503	INSTALL 71" SPAN GS PIPE-ARCH CULVERT	Lin. Ft.	50	\$ 55.11	\$ 2,755.50		\$ -	50.	\$ 2,755.50	50.	\$ 2,755.50
2501.503	71" SPAN CS STRUCTURAL PLATE-ARCH CULVERT	Lin. Ft.	28	\$ 350.00	\$ 9,800.00		\$ -	28.	\$ 9,800.00	28.	\$ 9,800.00
Totals											
					Original Contract Amount	\$ 4,374,457.66					
					Extra / Change Order Amount	\$ 160,699.34					
Work Completed							\$ 168,236.00		\$ 4,438,703.85		\$ 4,606,939.85

FINAL PAYMENT

HEI Project No.
3655-0099

PAYMENT NUMBER: 3

Project: Thief River Streambank Stabilization Projects
Location: Excel and East Valley Townships, Marshall County, Minnesota

PERIOD OF ESTIMATE:
FROM **10/1/2021** TO **8/9/2022**

CONTRACT CHANGE ORDER SUMMARY			
Change Order		AMOUNT	
NO.	DATE	ADDITIONS	DEDUCTIONS
1	11/05/21	\$2,000.00	
TOTALS		\$ 2,000.00	\$ -
NET CHANGE		\$ 2,000.00	

ESTIMATE	
1. Original Contract	\$ 93,842.54
2. Change Orders	\$ 2,000.00
3. Revised Contract (1+2)	\$ 95,842.54
4. Work Completed*	\$ 101,058.22
5. Stored Materials*	\$ -
6. Adjustments*	\$ -
7. Subtotal (4+5+6)	\$ 101,058.22
8. Retainage 0.00%	\$ -
9. Previous Payments	\$ 96,005.31
10. Amount Due (7-8-9)	\$ 5,052.91

*Detailed Breakdown Attached if Non-Zero Value

CONTRACT TIME

Completion Date Contract

Original (days)	N/A	On Schedule? Yes	Starting Date: 9/13/2021
Revised	N/A		
Remaining	N/A		Final Completion: 11/5/2021

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies, to the best of his/her knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Quality Spray Foam/Anderson Exc.
By: _____
Date: _____

OWNER'S APPROVAL:

Owner: Red Lake Watershed District
By: _____
Date: _____

ENGINEER'S RECOMMENDATION:

I have reviewed the progress of the work, and to the best of my knowledge, information and belief, in accordance with the terms of the Contract, the Contractor is entitled to a partial payment in the amount requested.

 **HOUSTON**
engineering, inc.

Engineer: _____
By: Tony A. Nordby
Date: 8-9-2022

REMIT PAYMENT TO:

Quality Spray Foam/Anderson Exc.
11374 215th Street
Thief River Falls, MN 56701

HEI Project No. 3655-0099

Project: Thief River Streambank Stabilization Projects

Location: Excel and East Valley Townships, Marshall County, Minnesota

Contractor: Quality Spray Foam/Anderson Exc.

PAY ESTIMATE #:	3
SUBMITTED:	8/11/2022
BEGIN DATE:	10/1/3021
END DATE:	8/9/2022

ITEM NO.	DESCRIPTION	UNIT	CONTRACT			CURRENT PAY ESTIMATE		PREVIOUS PAY ESTIMATES		PAY ESTIMATES TO DATE	
			QUANTITY	PRICE	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
Original Contract Items											
2021.501	MOBILIZATION	Lump Sum	1.	\$ 8,000.00	\$ 8,000.00		\$ -	1.	\$ 8,000.00	1.	\$ 8,000.00
2101.501	CLEARING AND GRUBBING	Lump Sum	1.	\$ 10,000.00	\$ 10,000.00		\$ -	1.	\$ 10,000.00	1.	\$ 10,000.00
2104.503	REMOVE PIPE CULVERTS	LIN. FT.	60.	\$ 16.67	\$ 1,000.20		\$ -	60.	\$ 1,000.20	60.	\$ 1,000.20
2105.507	COMMON EXCAVATION (EV) (P)	CY	3,054.	\$ 4.00	\$ 12,216.00		\$ -	3,054.	\$ 12,216.00	3,054.	\$ 12,216.00
2501.502	FLAP GATE FOR 18" CS PIPE CULVERT	EACH	1.	\$ 378.34	\$ 378.34		\$ -	3.	\$ 1,135.02	3.	\$ 1,135.02
2501.503	18" CS PIPE CULVERT	LF	60.	\$ 42.80	\$ 2,568.00		\$ -	140.	\$ 5,992.00	140.	\$ 5,992.00
2511.507	RANDOM RIPRAP CLASS III	CY	60.	\$ 45.00	\$ 2,700.00		\$ -	83.	\$ 3,735.00	83.	\$ 3,735.00
2575.501	TURF ESTABLISHMENT	Lump Sum	1.	\$ 6,200.00	\$ 6,200.00		\$ -	1.	\$ 6,200.00	1.	\$ 6,200.00
2577.601	TOE-WOOD DEBRIS	CY	875.	\$ 40.00	\$ 35,000.00		\$ -	875.	\$ 35,000.00	875.	\$ 35,000.00
2577.601	SOD MAT	SY	526.	\$ 30.00	\$ 15,780.00		\$ -	526.	\$ 15,780.00	526.	\$ 15,780.00
Extra / Change Order Items											
2105.507	COMMON EXCAVATION (EV) (P)	CY	500.	\$ 4.00	\$ 2,000.00		\$ -	500.	\$ 2,000.00	500.	\$ 2,000.00
Totals											
Original Contract Amount					\$ 93,842.54						
Extra / Change Order Amount					\$ 2,000.00						
Work Completed							\$ -		\$ 101,058.22		\$ 101,058.22

RED LAKE WATERSHED DISTRICT
Application for Payment
Estimate of Work Completed

ESTIMATE NUMBER: 1
PROJECT NAME: Schirrick Dam
OWNER: Red Lake Watershed District
CONTRACT AMOUNT: \$76,800.25
CONTRACTOR: Quality Spray Foam LLC/DBA Anderson Ex.

DATE: August 11, 2022
PROJECT NUMBER: 25
CONTRACT DATE: November 30, 2021
WORK COMPLETED: August 5, 2022

ITEM NO.	SPEC. NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	UNIT PRICE	QUANTITY COMPLETED			TOTAL AMOUNT
						PREVIOUS	CURRENT	TOTAL	
1	2021.501	Mobilization	LS	1	\$2,500.00	0	1	1	\$2,500.00
2	2105.501	Clearing and Grubbing	LS	1	\$6,500.00	0	1	1	\$6,500.00
3	2105.507	Common Excavation (P) Stripping	CU YD	1,125	\$8.00	0	1,125.0	1125	\$9,000.00
5	2105.601	Dewatering	LS	1	\$2,500.00	0	0	0	\$0.00
6	2511.507	Random Riprap Class III	CU YD	675	\$78.43	0	675.0	675.0	\$52,940.25
7	2573.503	Silt Fence, Type MS	LF	120	\$3.00	0	0.0	0.0	\$0.00
8	2575.501	Turf Establishment	LS	1	\$3,000.00	0	1	1	\$3,000.00
								Subtotal	\$73,940.25

Additional Material

2511.507	Random Riprap Class III	CU YD	100	\$100.00	0	100.0	100.0	\$10,000.00
2511.509	Granular Filter	CU YD	120	\$60.00	0	120.0	120.0	\$7,200.00
Total								\$91,140.25

SUMMARY:

Total of Work to Date	\$91,140.25
Less 3% Retainage	\$2,734.21
Amount Paid on Previous Payments	\$0.00
Amount Due this Estimate	\$88,406.04
Percentage of work completed	119%
Original Contract Amount Due	\$76,800.25
Amount Deleted from Original Contract	\$2,860.00
Additional Material	\$17,200.00
Total Estimated Contract Costs	\$91,140.25

RECAP OF PAYMENTS:

DATE	PAYMENT AMOUNT
	\$ -
	\$ -
	\$ -
Total	\$0.00

Approved by Contractor: Quality Spray Foam LLC/DBA Anderson Excavating

Date

Approved by Engineer: Houston Engineering, Inc.

Date

Approved by Administrator: Myron Jesme, Red Lake Watershed District

Date

Announcement: Red Lake County 2022 Multi-Hazard Mitigation Plan Update

Greetings,

This is an introductory announcement to inform you that Red Lake County Emergency Management is commencing work on the update of the Red Lake County Multi-Hazard Mitigation Plan (MHMP). You are receiving this email because you have been identified as a county, municipal, or other stakeholder related to the plan update process.

Overview:

- The Red Lake County MHMP is a multi-jurisdictional plan that covers all of Red Lake County, including all cities and townships within the county.
- The plan update is conducted with the participation and input of the county and local jurisdictions, as well as other stakeholders, including: local and regional agencies involved in hazard mitigation, representatives of businesses, academia, and other private organizations, representatives of non-profit organizations, and neighboring jurisdictions.
- The plan addresses the natural hazards that pose risk to Red Lake County and individual jurisdictions, such as tornadoes, windstorms, flooding, winter storms, wildfire, landslides, and drought. The plan further identifies mitigation strategies to reduce the impacts of future hazard events.
- An update of the plan is required by the Federal Emergency Management Agency (FEMA) every 5-years in order to maintain eligibility for FEMA Hazard Mitigation Assistance (HMA) grant program funding.
- Cities that are covered the plan must have documented participation in the planning process in order to adopt the county plan and be eligible to apply for FEMA HMA grants.

In the upcoming weeks we will send out a news release on the Red Lake County MHMP Update and an invitation to participate in a planning team meeting. We look forward to your involvement as we move forward.

If you have any questions, please let me know.

Thank you,



Red Lake County Sheriff's Office

Mitch Bernstein, Sheriff

124 N. Main Ave. PO Box 306

Red Lake Falls, MN 56750

Phone 218-253-2996 Fax 218-253-2656

E-mail: mbernstein@sheriff.co.red-lake.mn.us



RED LAKE COUNTY NEWS RELEASE

August 1, 2022

Public Input Wanted as County Updates Multi-Hazard Mitigation Plan

Red Lake County residents, business owners, nonprofit members, and community leaders now have an organized opportunity to share how severe weather events impact their property and lives. There is also an opportunity to share their ideas on how to reduce the impact in the future.

The Red Lake County Office of Emergency Management is working with U-Spatial at the University of Minnesota Duluth to update the county's Multi-Hazard Mitigation Plan (MHMP). The plan assesses the natural hazards that pose risk to the county, such as tornadoes, straight line winds, ice storms, blizzards, wildfire, flooding, and extreme temperatures and identifies ways to minimize the damage of future events. As the county works to update the plan, it wants to hear from the public.

The Red Lake County MHMP is a multi-jurisdictional plan that covers Red Lake County, including the cities of Brooks, Oklee, Plummer, and Red Lake Falls. The Red Lake County MHMP also incorporates the concerns and needs of townships, school districts, and area agencies or organizations participating in the plan. The plan will be updated by a planning team made up of representatives from county departments, local municipalities, school districts and other key stakeholders.

"Hazard mitigation planning is a central part of our emergency management program," said Mitch Bernstein, Red Lake County Sheriff and Emergency Management Director. "Understanding the natural hazards that can cause serious impact to our communities and taking action to reduce or eliminate the impact of future disasters makes us more resilient. Hazard mitigation helps us to break the cycle of damage and repair caused by things like flooding, ice storms, and severe wind events that can damage property, stress economies, and threaten life safety in our county."

Examples of hazard mitigation include:

- improvement of roads and culverts that experience repetitive flooding
- construction of safe rooms at campgrounds, public parks, mobile home parks or schools to protect lives in the event of tornadoes or severe wind events
- burying powerlines that may fail due to heavy snow, ice, or windstorms
- ensuring timely emergency communication to the public through warning sirens and mass notification systems

***To Protect and Serve ***

Red Lake County Sheriff's Office

Mitch Bernstein, Sheriff

124 N. Main Ave. PO Box 306

Red Lake Falls, MN 56750

Phone 218-253-2996 Fax 218-253-2656

E-mail: mbernstein@sheriff.co.red-lake.mn.us



- conducting public awareness and education campaigns to help people be prepared to take safe action before, during, or following a hazard event.

Some mitigation activities may be eligible for future FEMA Hazard Mitigation Assistance grant funding.

Public input is an essential part of the plan update. As part of the planning process, Red Lake County is seeking feedback from residents and businesses from across the county to incorporate into the plan:

- What are the natural hazards you feel pose the greatest risk to your community?
- What concerns do you have, and what sorts of actions or projects do you feel would help to reduce the damages of potential future events for your personal property, your community, or the county as a whole?

Comments, concerns, or questions regarding natural disasters and potential mitigation actions to be included into the plan update process should be submitted to Red Lake County Emergency Management by phone or email.

Comments may also be submitted on the Red Lake County Sheriff's Office Facebook page where this news release will be posted.

There will be additional opportunities for public feedback throughout the planning process. A draft of the plan will be made available for public review prior to submission of the plan to the State of Minnesota. Future news releases will be shared with the media to notify the public of these opportunities.

The Federal Disaster Mitigation Act of 2000 (DMA 2000) requires counties to update their plan every 5 years to maintain eligibility for FEMA's Hazard Mitigation Assistance (HMA) grant programs.

Contact

Mitch Bernstein

Red Lake County Sheriff/Emergency Management Director

Phone: 218-253-2996

Email: oklee06@yahoo.com

***To Protect and Serve ***



208 E Colvin Ave, Suite 5
Warren, MN 56762

MARSHALL COUNTY NEWS RELEASE

August 8, 2022

Public Input Wanted as County Updates Multi-Hazard Mitigation Plan

Marshall County residents, business owners, nonprofit members, and community leaders now have an organized opportunity to share how severe weather events impact their property and lives. There is also an opportunity to share their ideas on how to reduce the impact in the future.

The Marshall County Office of Emergency Management is working with U-Spatial at the University of Minnesota Duluth to update the county's Multi-Hazard Mitigation Plan (MHMP). The plan assesses the natural hazards that pose risk to the county, such as tornadoes, straight line winds, ice storms, blizzards, wildfire, flooding, and extreme temperatures and identifies ways to minimize the damage of future events. As the county works to update the plan, it wants to hear from the public.

The Marshall County MHMP is a multi-jurisdictional plan that covers Marshall County, including the cities of Alvarado, Argyle, Grygla, Holt, Middle River, Newfolden, Oslo, Stephen, Strandquist, Viking, and Warren. The Marshall County MHMP also incorporates the concerns and needs of townships, school districts, and area agencies or organizations participating in the plan. The plan will be updated by a planning team made up of representatives from county departments, local municipalities, school districts and other key stakeholders.

"Hazard mitigation planning is a central part of our emergency management program," said Josh Johnson, Marshall County Emergency Management Director. "Understanding the natural hazards that can cause serious impact to our communities and taking action to reduce or eliminate the impact of future disasters makes us more resilient. Hazard mitigation helps us to break the cycle of damage and repair caused by things like flooding, ice storms, and severe wind events that can damage property, stress economies, and threaten life safety in our county."

Examples of hazard mitigation include:

- improvement of roads and culverts that experience repetitive flooding
- construction of safe rooms at campgrounds, public parks, mobile home parks or schools to protect lives in the event of tornadoes or severe wind events
- burying powerlines that may fail due to heavy snow, ice, or windstorms

- ensuring timely emergency communication to the public through warning sirens and mass notification systems
- conducting public awareness and education campaigns to help people be prepared to take safe action before, during, or following a hazard event.

Some mitigation activities may be eligible for future FEMA Hazard Mitigation Assistance grant funding.

Public input is an essential part of the plan update. As part of the planning process, Marshall County is seeking feedback from residents and businesses from across the county to incorporate into the plan:

- What are the natural hazards you feel pose the greatest risk to your community?
- What concerns do you have, and what sorts of actions or projects do you feel would help to reduce the damages of potential future events for your personal property, your community, or the county as a whole?

Comments, concerns, or questions regarding natural disasters and potential mitigation actions to be included into the plan update process should be submitted to Marshall County Emergency Management by phone or email. Comments may also be submitted on the Marshall County Emergency Management Facebook page where this news release will be posted.

There will be additional opportunities for public feedback throughout the planning process. A draft of the plan will be made available for public review prior to submission of the plan to the State of Minnesota. Future news releases will be shared with the media to notify the public of these opportunities.

The Federal Disaster Mitigation Act of 2000 (DMA 2000) requires counties to update their plan every 5 years to maintain eligibility for FEMA's Hazard Mitigation Assistance (HMA) grant programs.

Contact

Josh Johnson

Marshall County Emergency Management Director

Phone: 218-745-5841

Email: josh.johnston@co.marshall.mn.us

Polk County Sheriff's Office

600 Bruce Street
P.O. Box 416
Crookston, MN 56716

Sheriff James Tadman



Phone: (218) 281-0431
Emergency Dial 911
Fax: (218) 281-0401

Media Release

Date: ***August 8, 2022***

From: ***Polk County Emergency Manager Jody Beauchane***

Re: ***Polk County Federal Disaster Applicant Briefing Meeting – August 15, at 2pm***

As a result of severe storms, straight-line winds, and flooding during the period of April 22 to June 15, 2022, Polk County has been included in Federal Disaster Declaration number 4659 for the Public Assistance and the FEMA Hazard Mitigation Program.

An **Applicant Briefing Meeting** has been scheduled for all local government and public entities claiming to have any types of emergency protective measures, debris removal, damages to public roads, bridges, water control facilities, buildings, equipment, and utilities during this time frame.

All eligible applicants will be required to fill out a **Request for Public Assistance (RPA)** form for their jurisdiction at the Applicant Briefing Meeting. Currently, applicants **do not** need to provide information regarding their damage expenses. Personnel from the State of Minnesota and FEMA will be on hand to explain the procedure and answer questions.

The Applicant Briefing Meeting will be held on August 15, 2022, in the Bede Ballroom at 2pm. The Bede Ballroom is located on the second floor of the Sargent Student Center at the University of Minnesota in Crookston. Applicants can park in Parking Lot A which is located on the NE side of campus and next to the Sargent Student Center.

Please contact the Polk County Emergency Management office at (218) 470-8263 or (218)470-8290 with any questions.



CHRISTIAN BROTHER FORD, INC.
 1375 Highway 2E.
 Crookston, MN 56716
 Phone: 218-281-1338

#939

Stock #: 22191 Date: 08/10/2022 Salesperson: Tom Helgeson
 Buyer Name: (Last) Red Lake Watershed District (First) (Middle)
 Co-Buyer Name: (Last) (First) (Middle)
 Address: 1000 Pennington Ave S City: Thief River Falls State: MN County: Pennington Zip: 56701
 Home Phone: (218) 681-5800 Bus Phone: Buyer DOB: Co-Buyer DOB:
 Buyer D.L. #: Co-Buyer D.L. #:
 Buyers Insurance Co.:

PLEASE ENTER MY ORDER FOR: New ☒ Used ☐ Demo ☐ Lienholder ☐ N/A Address:

YEAR	2022	MAKE	FORD	MODEL	F150 SUPER	BODY	PICKUP	TRANSMISSION		COLOR	BLUE	INTERIOR		
VIN #	1FTEX1EP4NKE51294				LIC. #		TAB EXP. DATE		STATE	MN	MILEAGE	24	DELIVERED ON OR ABOUT	08/10/22

Buyer Email:	CASH PRICE OF VEHICLE	49,530.00
Co-Buyer Email:	FREIGHT	
	DEALER INSTALLED OPTIONS	

REBATE DISCLOSURE
 Retail Order 1,000.00
 TOTAL REBATE(S) 1,000.00

LESS REBATE(S) 1,000.00

TOTAL 48,530.00

REGISTRATION TAX 10.00 LESS TRADE-IN ALLOWANCE (-) N/A

PLATE FEE 10.00 TRADE DIFFERENCE 48,530.00

PUBLIC SAFETY VEHICLE FEE 3.50

TRANSFER TAX 10.00 MOTOR VEHICLE SALES TAX 3,154.45

TITLE/TRANSFER FEE 8.25 N/A

STATE/DEPUTY FILING FEE 11.00 SERVICE CONTRACT N/A

LIEN RECORDING FEE N/A MAINTENANCE CONTRACT N/A

WHEELAGE TAX N/A OTHER STATE & LOCAL SALES TAXES N/A

TRANSIT TAX N/A

Tech Fee 2.25 DOCUMENT ADMINISTRATION FEE 95.00

OPTIONAL ELECTRONIC TRANSFER FEE N/A

TOTAL LICENSE & FEES 55.00

SUBTOTAL 51,834.45

LESS AMOUNT SUBMITTED WITH ORDER (-) N/A

PLUS BALANCE OWING TO LEINHOLDER ON TRADE IN (+) N/A

TOTAL AMOUNT DUE ON DELIVERY 51,834.45

TRADE-IN DATA			
YEAR	MAKE	MODEL	BODY STYLE
VIN #			
LIEN HOLDER'S NAME			
ADDRESS			
LICENSE PLATE #	LICENSE STATE	EXP. DATE	
MILEAGE NOW	TRANSMISSION		
DOES YOUR TRADE-IN HAVE A BRANDED TITLE OR INSURANCE SALVAGE HISTORY? YES <input type="checkbox"/> NO <input type="checkbox"/>			
IS THE POLLUTION CONTROL EQUIPMENT ON YOUR TRADE-IN INTACT AND IN OPERATING CONDITION? YES <input type="checkbox"/> NO <input type="checkbox"/>			

Dealer's Disclaimer of Warranty
 Unless the vehicle is sold with a separate written dealer warranty or the dealer enters into a service contract with the buyer, the vehicle is sold "AS IS". Dealer expressly disclaims all warranties, either express or implied, including the implied warranties of merchantability and fitness for a particular purpose. The entire risk of the quality and performance of the vehicle is with the buyer.
 Important: A manufacturer warranty may apply.

The front and back of this CONTRACT comprise the entire CONTRACT affecting this purchase. The DEALER will not recognize any verbal agreement, or any other agreement or understanding of any nature. You certify that you are 18 years of age or older and acknowledge receiving a copy of this contract.

The terms of this CONTRACT were agreed upon and the CONTRACT signed in the dealership on the date noted at top of this form.

NOTICE OF SALESPERSON'S LIMITED AUTHORITY: This contract is not valid unless signed and accepted by Sales Manager or Officer of Dealership.

Accepted by

IMPORTANT: THIS MAY BE A BINDING CONTRACT AND YOU MAY LOSE ANY DEPOSITS IF YOU DO NOT PERFORM ACCORDING TO ITS TERMS.

(X)

1375 Hwy 2 E
Crookston, MN 56716



218-281-1338
www.christianbrothersford.net

QB
8/10

#939

INVOICE NO. 113052	CUSTOMER NO. R0	PO. #	CUSTOMER NAME RED LAKE WATERSHED DISTRICT 1000 PENNINGTON AVE S THEIF RIVER FAL MN 56701	PARTS INVOICE DATE 08/09/22
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SPO	(3)	1	446971V	W.TECH MATS	112.00	112.00	112.00
41 A	(3)	1	506365	BED MAT	143.00	143.00	143.00



ALL RETURNS MUST HAVE THIS INV
NO RETURNS ON SPECIAL ORDERS
NO RETURNS AFTER 30 DAYS

Counterman 11

113052

Freight	.00
Parts	255.00
State Tax	.00
Cash Total	255.00

DISCLAIMER OF WARRANTIES
Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either expressed or implied, including any implied warranty of merchantability of fitness for a particular purpose, and neither assumes nor authorizes any person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

X

CUSTOMER SIGNATURE

TERMS
No returns on electrical or special order items. Restocking charge applied on all merchandise returned for credit or refund. No returns after 30 days or without this invoice.

113052

Customer Copy

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Poplar River Twp	Poplar River Township	2100 225th Street SE Brooks, MN 56715		tel: 218-698-4342 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Red Lake** Township: **Poplar River** Range: **42** Section: **24 1/4: NW1/4**

(4) Describe in detail the work to be performed. **Install flapgate to prevent Brooks Cenex from backing up to the north during highw ater.**

(5) Why is this work necessary? Explain water related issue/problem being solved.

Status

Status	Notes	Date
Denied	P.A. #22-035 – Poplar River Twp./Chris Morinville Red Lake County – Poplar River Township – Section 13/24 Red Lake Watershed District (RLWD) denies the permit to install a flapgate on a 24" cmp. The township has been made aware of the denial and have talked about the potential issues with flap gate installations. The township is working with Red Lake County Highway Department to secure State Bridge Bonding funds to replace 2 lines of cmp-a culverts that washed out during the spring 2022 flood with new box culvert(s). This is the road intersection where the 24" cmp is located. See map with permit. T.O.	Aug. 8, 2022
Received	None	April 20, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

APPLICATION FOR PERMIT
RED LAKE WATERSHED DISTRICT
1000 Pennington Avenue South
Thief River Falls, MN 56701
218-681-5800

TO THE BOARD OF MANAGERS:

Landowner Name: Poplar River Township, Chris Morinville		Telephone Number: 218-698-4342	
Address (Street, RFD, Box No., City, State, Zip): 2100 225th St SE, Brooks MN 56715			
Project Location: Government Lot _____		Quarter Section(s) <u>NW</u> <u>SW</u> <u>13</u> <u>24</u> Section(s) _____	
Township (Name & #) <u>T150N</u>		Range # <u>R42W</u>	County <u>Red Lake</u>
Type of Work Proposed:			
<input type="checkbox"/> Excavate	<input checked="" type="checkbox"/> Install <u>FLAP GATE</u>	<input type="checkbox"/> Channel	<input type="checkbox"/> Dike
<input type="checkbox"/> Fill	<input type="checkbox"/> Remove	<input type="checkbox"/> Culvert (Size <u>24"</u>) <u>E PIPE</u>	<input type="checkbox"/> Erosion Control
<input type="checkbox"/> Drain	<input type="checkbox"/> Other	<input type="checkbox"/> Bridge (Size _____)	<input type="checkbox"/> Tile
<input type="checkbox"/> Construct	<input type="checkbox"/>	<input type="checkbox"/> Dam	<input checked="" type="checkbox"/> Other

Be sure to attach all necessary reports, maps, drawings, photos, other data, etc., to support permit application.

Description of work to be done: Install flap gate to prevent Brooks Creek from backing up to the north during high water	
Estimated drainage area: acres _____ or sq. mile(s) _____	
Work is necessary because: 	

I hereby make application for a permit to proceed with the proposal described above and have attached all supporting maps, plans, and other information submitted with this application. The information submitted and statements made concerning this application are true and correct to the best of my knowledge. Obtaining a permit from the Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law.

Signature of landowner: 	Date: 4-12-2022
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For Office Use Only P.A. No. <u>22-035</u>
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APR 20 2022

MS

Permit # **22-125**Status Report: **Denied****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Darrel Payment		None		tel: 218-280-3060 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Red Lake** Township: **Gervais** Range: **None** Section: **None** 1/4:(4) Describe in detail the work to be performed. **Clean Ditch**(5) Why is this work necessary? Explain water related issue/problem being solved. **Water is backing up on ditch system****Status**

Status	Notes	Date
Denied	P.A. #22-125 – Darrel Payment Red Lake County – Gervais/Terrebonne Township – Section 33 in Gervais Section 4 in Terrebonne Red Lake Watershed District (RLWD) Denial to clean ditch from Hwy 92 North past Vern Gagnon's residence on the east side of 140th Ave SE due to the survey information gathered, and not receiving all the landowner's approval. There was a survey completed (See attachment) that shows the fall to the intersection of 140th Ave SE and CR-114. After visiting with Darrel and Danny Payment I presented an option of adding a new field crossing just to the North of the above intersection that would include a 24" culvert with a flap gate to help stop the water from "flowing" North. In addition to adding the field crossing, we would request the un-permitted flap gates on all pipe locations within this ditch would need to be removed. They were on board with this idea but will need to fill out a new permit for the field crossing. T.O.	Aug. 9, 2022
Received	None	June 22, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

APPLICATION FOR PERMIT
RED LAKE WATERSHED DISTRICT

1000 Pennington Avenue South, Thief River Falls, MN 56701

RLWD@redlakewatershed.org

218-681-5800

TO THE BOARD OF MANAGERS:

Landowner Name: <i>Dave! Payment</i>		Telephone Number: <i>218-280-3060</i>	
Address (Street, RFD, Box No., City, State, Zip):			
Project Location: Government Lot _____		Quarter Section(s) _____ Section(s) <i>Gervais - 33</i> <i>Terrebonne - 4</i>	
Township (Name & #) <i>Gervais / Terrebonne</i>		Range # _____ County <i>Red Lake</i>	
Type of Work Proposed:			
<input checked="" type="checkbox"/> Excavate	<input type="checkbox"/> Install	<input checked="" type="checkbox"/> Ditch	<input type="checkbox"/> Dike
<input type="checkbox"/> Fill	<input type="checkbox"/> Remove	<input type="checkbox"/> Culvert (Size _____)	<input type="checkbox"/> Erosion Control
<input type="checkbox"/> Drain	<input type="checkbox"/> Other	<input type="checkbox"/> Bridge (Size _____)	<input type="checkbox"/> Tile
<input type="checkbox"/> Construct	<input type="checkbox"/>	<input type="checkbox"/> Dam	<input type="checkbox"/> Other

Be sure to attach all necessary reports, maps, drawings, photos, other data, etc., to support permit application.

Description of work to be done: <i>clean ditch</i>
Estimated drainage area: acres <i>1600</i> or sq. mile(s) _____
Work is necessary because: <i>water is backing up on ditch system.</i>

I hereby make application for a permit to proceed with the proposal described above and have attached all supporting maps, plans, and other information submitted with this application. The information submitted and statements made concerning this application are true and correct to the best of my knowledge. Obtaining a permit from the Managers does not relieve the applicant from the responsibility of obtaining any other additional authorization or permits required by law.

Signature of landowner: <i>Dave! Payment</i>	Date: <i>6-21-22</i>
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For Office Use Only P.A. No. <i>22-125</i>

Permit # **22-041**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Curt Beyer		18806 150th Avenue SW Red lake Falls, MN 56750		tel: 218-253-2063 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Red Lake** Township: **Louisville** Range: **45** Section: **10 1/4: NE1/4**(4) Describe in detail the work to be performed. **Place cement culvert**(5) Why is this work necessary? Explain water related issue/problem being solved. **Access across ditch.****Status**

Status	Notes	Date
Approved	P.A. #22-044 – Curt Beyer Red Lake County – Louisville Township – Section 10 After looking at the site and visiting with Curt, we decided to change the permit from trying to install culverts to installing a low head rock crossing. Red Lake Watershed District (RLWD) approval to install a private waterway crossing for field access. Geotextile filter fabric shall be placed on entire rip rap area prior to placing rock. Rock crossing shall not adversely impact adjacent landowner(s). The DNR protected waters map does not have this waterway listed as protected waters. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 8, 2022
Received	None	May 4, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-090**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Pennington County Hwy Dept	Pennington County Highway Department	250 125th Avenue NE Thief River Falls, MN 56701		tel: 218-683-7017 mobile: 218-689-0330 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **Rocksbury** Range: **43** Section: **None** 1/4:(4) Describe in detail the work to be performed. **Replacing all culverts (filled and driveway approaches) along State Aid 7 between State Aid Hwy 17 and State Highway 59. Road will be paved in 2023.**

(5) Why is this work necessary? Explain water related issue/problem being solved.

Status

Status	Notes	Date
Approved	P.A. #22-090 – Pennington County Highway Department Pennington County – Rocksbury Township – Section 10/11/12/13/14/15 Red Lake Watershed District (RLWD) approval to Remove and Install various sized pipe at 34 locations along SA 7 in between SA 17 and State Hwy 59. Install new pipe (as close as possible) to the same flowline/invert elev. as existing pipe. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant shall install appropriate erosion control measures for energy dissipation at the outlet. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 9, 2022
Received	None	June 2, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-109**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Rocksbury Township	Rocksbury Township	140 St. NE/ Riverbend Trail Thief River Falls, MN 56701		tel: mobile: 218-689-4461 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **Rocksbury** Range: **None** Section: **9 1/4**:(4) Describe in detail the work to be performed. **Site 1 - Replace existing culvert - Clean Ditch Site 2 - Replace existing - RLWD size**(5) Why is this work necessary? Explain water related issue/problem being solved. **Replace and need to clean ditch****Status**

Status	Notes	Date
Approved	P.A. #22-109 – Rocksbury Twp./Scott Waldal Pennington County – Rocksbury Township – Section 9 Red Lake Watershed District (RLWD) approval to replace 2 culverts. (1) 1 - 36" culvert at the intersection of Riverbend Trail and 140th St NE, and clean ditch debris to the west of pipe near the vertical structure that outlets into river. (2) 1 – 42" culvert approximately 560ft to the North on Riverbend Trail from 140th St NE. New pipe shall be installed at approximately same flowline/invert elevation. (See completed survey map) If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant shall install appropriate erosion control measures for energy dissipation at the outlet. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O./L.S.	Aug. 8, 2022
Received	None	June 14, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-114**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Austin Knoll		26502 State Hwy 1 NW Warren, MN 56762		tel: 218-416-0330 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Marshall** Township: **Excel** Range: **43** Section: 1 1/4: **SE1/4 SE1/4**(4) Describe in detail the work to be performed. **Install pattern tile with gravity outlet**(5) Why is this work necessary? Explain water related issue/problem being solved. **Improved drainage****Status**

Status	Notes	Date
Approved	P.A. #22-114 – Austin Knoll Marshall County – Excel Township – Section 1 The Red Lake Watershed District (RLWD) approves the pattern tile project with 'gravity' outlets in the east side of tile project. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall ensure that the tile outlet meets the MN DNR requirements. Prior to any work, we also recommend that you contact your local Soil and Water Conservation District (SWCD) office to inquire about possible wetland concerns. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlet. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 10, 2022
Received	None	June 16, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 22-129

Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Kurt Halvorson		33169 210th St. SE Oklee, MN 56742		tel: 218-796-5303 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Red Lake** Township: **Equality** Range: **40** Section: **34** 1/4:(4) Describe in detail the work to be performed. **Pattern Tile - Lift Station/Pump**

(5) Why is this work necessary? Explain water related issue/problem being solved.

Status

Status	Notes	Date
Approved	P.A. #22-129 – Kurt Halvorson Red Lake County – Equality Township – Section 34 The Red Lake Watershed District (RLWD) approves the pattern tile project with a 'lift station' outlet in the NW corner of tile project. Property is within the benefitted area of RLWD #1 Project 5 If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall ensure that the tile outlet meets the MN DNR requirements. Prior to any work, we also recommend that you contact your local Soil and Water Conservation District (SWCD) office to inquire about possible wetland concerns. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlet. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 8, 2022
Received	None	June 28, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-133**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Richard Salentiny		12330 260th Ave SE Plummer, MN 56748		tel: 218-689-9282 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **Mayfield** Range: **44** Section: **16 1/4**:(4) Describe in detail the work to be performed. **Install Culvert - install berm. Size - 24"**(5) Why is this work necessary? Explain water related issue/problem being solved. **Filed Access****Status**

Status	Notes	Date
Approved	P.A. #22-133 – Richard Salentiny Pennington County – Mayfield Township – Section 16 Red Lake Watershed District (RLWD) approval to install (1) 18" culvert pipe for a new field crossing. Applicant shall ensure that all disturbed areas are seeded and that rock riprap with filter fabric is placed at the outlet end of the permitted culvert if needed. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 9, 2022
Received	None	June 24, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-134**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Richard Salentiny		12330 260th Ave SE Plummer, MN 56748		tel: 218-689-9282 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **Mayfield** Range: **41** Section: **2 1/4**:(4) Describe in detail the work to be performed. **Install field entrance - survey twp. road ditch**(5) Why is this work necessary? Explain water related issue/problem being solved. **Access to field - better drainage****Status**

Status	Notes	Date
Approved	P.A. #22-134 – Richard Salentiny Pennington County – Mayfield Township – Section 2 Red Lake Watershed District (RLWD) approval to install (1) 18" culvert pipe for a new field crossing. Applicant shall ensure that all disturbed areas are seeded and that rock riprap with filter fabric is placed at the outlet end of the permitted culvert if needed. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 1, 2022
Received	None	June 24, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-137**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
River Falls Township	River Falls Township	13447 150th Avenue SE St Hilaire, MN 56754		tel: mobile: 218-684-1268 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **River Falls** Range: **43** Section: **14 1/4**:(4) Describe in detail the work to be performed. **Remove 2x12" and replace with one culvert. Request RLWD to determine culvert size.**(5) Why is this work necessary? Explain water related issue/problem being solved. **Old culverts are rusted out.****Status**

Status	Notes	Date
Approved	P.A. #22-137 – River Falls Township/Craig Jonson Pennington County – River Falls Township – Section 14 Red Lake Watershed District (RLWD) approval to remove Two rusted out 24" culverts and replace with Two 24" culverts. Culverts are in the township right of way on 165th Ave SE. Township approval should be considered as these pipes are in township right of way. Install new pipe (as close as possible) to the same flowline/invert elev. as existing pipe. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	July 13, 2022
Received	None	June 30, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-138**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
River Falls Township	River Falls Township	13447 150th Avenue SE St. Hilaire, MN 56754		tel: mobile: 218-684-1268 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Pennington** Township: **River Falls** Range: **43** Section: **5 1/4**:(4) Describe in detail the work to be performed. **Check culvert sizes 132nd and 55 south of cemetery.**(5) Why is this work necessary? Explain water related issue/problem being solved. **Road washout April 22.****Status**

Status	Notes	Date
Approved	P.A. #22-138 – River Falls Township/Craig Jonson Pennington County – River Falls Township – Section 5 Red Lake Watershed District (RLWD) checked the culvert sizes near 132nd Ave SE and 110th St SE. According to the benefitted area map from USGS stream stats map we would size a 66" culvert. See attachments. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	July 13, 2022
Received	None	June 30, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-141**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Duane Knott		21873 110th Ave SW Red Lake Falls, MN 56750		tel: 218-689-3092 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Red Lake** Township: **Lake Pleasant** Range: **44** Section: **3 1/4**:(4) Describe in detail the work to be performed. **Clean Road ditch. Field crossing - install a new field crossing, install center culvert & clean south road ditch of county road #112**(5) Why is this work necessary? Explain water related issue/problem being solved. **Improve drainage****Status**

Status	Notes	Date
Approved	P.A. #22-141 – Duane Knott Red Lake County – Lake Pleasant Twp Section 3/10 Red Lake Watershed District (RLWD) approval to clean the south county road ditch, and to install an 18" diameter centerline culvert. Must have approval of Red Lake County Highway Department; and meet their specs/conditions. Proposed work is within county road #112 right-of-way. The applicant shall clean the south road ditch to the provided grade prior to installing the centerline culvert. Excavation/culvert elevations shall be laser or GPS controlled and in accordance to the Red Lake Watershed District survey and proposed ditch grade(s) and pipe elevations as indicated on plan/profile sheets for previous permit. A survey of the ditch bottom profile has been completed by the RLWD. All excavation shall be consistent with the existing road and ditch slopes, there shall be no vertical excavation faces. Applicant shall ensure that all disturbed areas are seeded and that rock riprap with filter fabric is placed at the outlet end of any culvert that is lowered or replaced. Applicant is responsible for utility locates by calling Gopher 1 at (1-800-252-1166) T.O/L.S.	Aug. 10, 2022
Received	None	July 6, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-147**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Richard Yaggie		1708 4th St W. Wahpeton, ND		tel: 701-640-5678 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Red Lake** Township: **Gervais** Range: **43** Section: **35 1/4**:(4) Describe in detail the work to be performed. **Pattern Tile/Lift Station-Pump**(5) Why is this work necessary? Explain water related issue/problem being solved. **Improve Drainage****Status**

Status	Notes	Date
Approved	P.A. #22-147 – Richard and Barb Yaggie FLPI Red Lake County – Gervais Township – Section 35 The Red Lake Watershed District (RLWD) approves the pattern tile project with 2 'gravity' outlets. Survey completed (See Attachments). If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Prior to any work, we also recommend that you contact your local Soil and Water Conservation District (SWCD) office to inquire about possible wetland concerns. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlet. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 9, 2022
Received	None	July 7, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-161**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Randy Derosier		21726 140th Avenue SE Red Lake Falls, MN 56750		tel: 218-686-5540 mobile: fax:

General Information

(1) The proposed project is a:

Surface Drainage (New Ditch or Improvement)

(2) Legal Description

(3) County: **Red Lake** Township: **Terrebonne** Range: **43** Section: **4 1/4: NW1/4 NW1/4**(4) Describe in detail the work to be performed. **Clean east ditch of township road**(5) Why is this work necessary? Explain water related issue/problem being solved. **Remove high spots for better drainage.****Status**

Status	Notes	Date
Approved	P.A. #22-161 – Randy Derosier Red Lake County – Terrebonne Township – Section 4 Red Lake Watershed District (RLWD) approval to clean the township road ditch, as per Terrebonne Township; proposed work is within Township Road Right-of-Way. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain “as-is” and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch that was cleaned. Applicant shall ensure that all disturbed areas are seeded and that consideration for rock riprap with filter fabric is placed at the outlet end of the permitted culvert. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 9, 2022
Received	None	July 20, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-162**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Red Lake Falls Township	Red Lake Falls Township	20540 120th Avenue SW Red Lake Falls, MN 56750		tel: 218-684-1264 mobile: fax:

General Information

(1) The proposed project is a:

Surface Drainage (New Ditch or Improvement)

(2) Legal Description

(3) County: **Red Lake** Township: **Red Lake Falls** Range: **44** Section: **29 1/4: SE1/4**(4) Describe in detail the work to be performed. **Clean east and west township road ditch.**(5) Why is this work necessary? Explain water related issue/problem being solved. **Sediment build up.****Status**

Status	Notes	Date
Approved	P.A. #22-162 – Red Lake Falls Township Red Lake County – Red Lake Falls Township – Section 28/29 The Red Lake Watershed District (RLWD) approves the permit to clean silt out of the West and East side of Twp. road in the SW Quarter of section 28 in Red Lake Falls Twp. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain “as-is” and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch to be cleaned. For work on lands not owned by applicant, he/she must obtain, in writing, approval from the affected landowners signing off on the performed work. Applicant shall work with neighboring landowners to ensure that all unpermitted work is done to their satisfaction. Applicant shall ensure that all disturbed areas are seeded. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 8, 2022
Received	None	July 20, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-163**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
MnDOT District 2	MnDOT District 2	3920 Highway 2 West Bemidji, MN 56601		tel:218-214-6137 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Beltrami** Township: **Cormorant** Range: **None** Section: **27 1/4**:(4) Describe in detail the work to be performed. **Replace 12" diameter entrance culverts with 18" diameter culvert to match up with downstream culverts**(5) Why is this work necessary? Explain water related issue/problem being solved. **Culverts are undersized and in poor condition causing drainage issues during spring flooding****Status**

Status	Notes	Date
Approved	P.A. #22-163 – MnDOT/Rachel Miller Water Resources Eng. Beltrami County – Cormant Township – Section 27 Red Lake Watershed District (RLWD) approval to remove a failed 12" culvert and install a new 18" diameter culvert. The existing pipe is under sized with 18" diameter pipes on both upstream and downstream sides. Install new pipe (as close as possible) to the same flowline/invert elev. as existing pipe. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 8, 2022
Received	None	July 19, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 22-164

Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
MnDOT District 2	MnDOT District 2	3920 Highway 2 West Bemidji, MN 56601		tel:218-214-6137 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Beltrami** Township: **Steenerson** Range: **36** Section: **8 1/4**:

(4) Describe in detail the work to be performed. **Existing culvert is in poor condition and was planned for replacement in upcoming TH 89 project (scheduled in 2024). Road is deteriorating - suspected piping around culvert due to voids created before CIPP lining. Pavement will not hold until construction project. MnDOT maintenance crews will trench in 30" CMP due to material availability, staffing and timing constraints. Inverts of new pipe will match existing. New round pipe has roughly equivalent waterway opening to existing arch. Perm. replacement with culvert treatment will still occur in future project which is expected to require a separate permit from the watershed district. This culvert is the outlet to a DNR public water wetland. DNR Public Waters Permit has already been obtained. Hydraulic analysis is attached.**

(5) Why is this work necessary? Explain water related issue/problem being solved.

Status

Status	Notes	Date
Approved	P.A. #22-164 – MnDOT/Rachel Miller Water Resources Eng. Beltrami County – Steenerson Township – Section 8 Red Lake Watershed District (RLWD) approval to remove a failed 36"x22" culvert and install a new 30" diameter culvert. This is a temporary fix. The pipe is scheduled to be permanently replaced in 2024 in the TH 89 project. Install new pipe (as close as possible) to the same flowline/invert elev. as existing pipe. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 8, 2022
Received	None	July 19, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-165**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Lance Reitmeier		30928 220th St SW Ellingson, MN		tel:218-289-5603 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Polk** Township: **Fanny** Range: **47** Section: **32 1/4**:(4) Describe in detail the work to be performed. **Pattern Tire, Lift Station/Pump**

(5) Why is this work necessary? Explain water related issue/problem being solved.

Status

Status	Notes	Date
Approved	P.A. #22-165 – Lance and Jasen Reitmeier Polk County – Fanny Township – Section 32 The Red Lake Watershed District (RLWD) approves the pattern tile project with a 'lift station' outlet in the NW corner of Section 32 of Fanny Twp. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall ensure that the tile outlet meets the MN DNR requirements. Prior to any work, we also recommend that you contact your local Soil and Water Conservation District (SWCD) office to inquire about possible wetland concerns. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlet. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 9, 2022
Received	None	July 21, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-166**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Earl Pederson		3077 County Hwy 42 Bejou, MN 56516		tel: 218-790-4106 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Red Lake** Township: **Emardville** Range: **42** Section: **23** 1/4:(4) Describe in detail the work to be performed. **Clean silt out of RD Ditch**(5) Why is this work necessary? Explain water related issue/problem being solved. **Keep water flowing****Status**

Status	Notes	Date
Approved	P.A. #22-166 – Earl Peterson Red Lake County – Emardville Township – Section 23 Red Lake Watershed District (RLWD) approval to clean the township road ditch, as per Emardville Township; proposed work is within Township Road Right-of-Way. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain “as-is” and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch that was cleaned. Applicant shall ensure that all disturbed areas are seeded and that consideration for rock riprap with filter fabric is placed at the outlet end of the permitted culvert. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. ■ Applicant is responsible for contacting Enbridge Pipeline, and seeking approval if/when working within their right-of-way. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 9, 2022
Received	None	July 21, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-167**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Lawrence Vettleson		39391 270th Street Gully, MN 56647		tel: 218-686-1097 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Polk** Township: **Johnson** Range: **39** Section: **24** 1/4:(4) Describe in detail the work to be performed. **Pattern Tile - 60' apart, 4" Tile Lift Station/Pump**

(5) Why is this work necessary? Explain water related issue/problem being solved.

Status

Status	Notes	Date
Approved	P.A. #22-167 – Lawrence Vettleson Polk County – Johnson Township – Section 24 The Red Lake Watershed District (RLWD) approves the pattern tile project with lift station/pump outlet in the north half mile line of section 24 If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Directly downstream of the tile and/or pump station outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall ensure that the tile outlet(s) are visibly marked. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlets. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Prior to any work, we also recommend that you contact your local Soil and Water Conservation District (SWCD) office to inquire about possible wetland concerns. Applicant is responsible for contacting Enbridge Pipeline and seeking approval if/when working within their right-of-way. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 9, 2022
Received	None	July 25, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 22-168

Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Dan Stroot		1217 18th Ave. SE East Grand Forks, MN 56721		tel: 218-289-1310 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Polk** Township: **Belgium** Range: **46** Section: **15 1/4**:(4) Describe in detail the work to be performed. **Pattern Tile Lift Station/Pump**

(5) Why is this work necessary? Explain water related issue/problem being solved.

Status

Status	Notes	Date
Approved	P.A. #22-168 – Dan Stroot Polk County – Belgium Township – Section 16 The Red Lake Watershed District (RLWD) approves the pattern tile project with a 'lift station' outlet in the SW corner of Section 16 of Belgium Twp. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall ensure that the tile outlet meets the MN DNR requirements. Prior to any work, we also recommend that you contact your local Soil and Water Conservation District (SWCD) office to inquire about possible wetland concerns. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlet. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 9, 2022
Received	None	July 25, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-169**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Mike Gasper		PO Box 276 Crookston, MN 56716		tel: 218-289-0076 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Polk Township: Nesbit Range: 48 Section: 27 1/4:**(4) Describe in detail the work to be performed. **Pattern Tile Lift Station/Pump**

(5) Why is this work necessary? Explain water related issue/problem being solved.

Status

Status	Notes	Date
Approved	P.A. #22-169 – Mike Gasper Polk County – Nesbit Township – Section 27 The Red Lake Watershed District (RLWD) approves the pattern tile project with a 'lift station' outlet in the NW corner of Section 27 of Nesbit Twp. to drain into P.C.D. 24. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall ensure that the tile outlet meets the MN DNR requirements. Prior to any work, we also recommend that you contact your local Soil and Water Conservation District (SWCD) office to inquire about possible wetland concerns. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlet. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 9, 2022
Received	None	July 25, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-170**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Mike Gasper		PO Box 276 Crookston, MN 56716		tel: 218-289-0076 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Polk** Township: **Nesbit** Range: **48** Section: **19 1/4**:(4) Describe in detail the work to be performed. **Pattern Tile Gravity**

(5) Why is this work necessary? Explain water related issue/problem being solved.

Status

Status	Notes	Date
Approved	P.A. #22-170 – Mike Gasper Polk County – Nesbit Township – Section 19 The Red Lake Watershed District (RLWD) approves the pattern tile project with four 'gravity station' outlets in the NW quarter of Section 19 of Nesbit Twp. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall ensure that the tile outlet meets the MN DNR requirements. Prior to any work, we also recommend that you contact your local Soil and Water Conservation District (SWCD) office to inquire about possible wetland concerns. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlet. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 9, 2022
Received	None	July 25, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-171**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Mike Gasper		PO Box 276 Crookston, MN 56716		tel: 218-289-0076 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Polk Township: Fanny Range: 47 Section: 9 1/4:**(4) Describe in detail the work to be performed. **Pattern Tire Lift Station/Pump**

(5) Why is this work necessary? Explain water related issue/problem being solved.

Status

Status	Notes	Date
Approved	P.A. #22-171 – Mike Gasper/Gasper Family Farms LLLP Polk County – Fanny Township – Section 9 The Red Lake Watershed District (RLWD) approves the pattern tile project with a 'lift station' outlet in the SW corner of tile project. Verified benefitted area with Rich Sanders at Polk County by phone 8-10-2022. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall ensure that the tile outlet meets the MN DNR requirements. Prior to any work, we also recommend that you contact your local Soil and Water Conservation District (SWCD) office to inquire about possible wetland concerns. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlet. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 10, 2022
Received	None	July 25, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-172**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Jay Giroto		4926 Autumn Drive Cedar Rapids, IA 52411		tel: 425-301-0728 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Red Lake** Township: **Lambert** Range: **41** Section: **31 1/4**:(4) Describe in detail the work to be performed. **Clean silt out of Road ditch along Hwy #7.**(5) Why is this work necessary? Explain water related issue/problem being solved. **Silt is blocking water flow****Status**

Status	Notes	Date
Approved	P.A. #22-172 – Jay Giroto/Farmland Opportunity LLC Red Lake County – Lambert Township – Section 31 The Red Lake Watershed District (RLWD) approves the permit to clean silt out of the south side of Hwy 7 in the North half of section 31 in Lambert Twp. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain “as-is” and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch to be cleaned. For work on lands not owned by applicant, he/she must obtain, in writing, approval from the affected landowners signing off on the performed work. Applicant shall work with neighboring landowners to ensure that all unpermitted work is done to their satisfaction. Applicant shall ensure that all disturbed areas are seeded. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 8, 2022
Received	None	July 21, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-173**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Keystone Township		34080 140th St. SW Euclid, MN 56722		tel: mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Keystone** Range: **48** Section: **35 1/4**:(4) Describe in detail the work to be performed. **Removing 40Ft culvert and replacing it with 55 Ft**(5) Why is this work necessary? Explain water related issue/problem being solved. **Culvert is damaged and road collapsed.****Status**

Status	Notes	Date
Approved	P.A. #22-173 – Keystone township Polk County – Keystone Township – Section 35 Red Lake Watershed District (RLWD) approval to extend a 48" culvert. Install pipe (as close as possible) to the same flowline/invert elev. as existing pipe. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 9, 2022
Received	None	July 26, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-186**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Dave Ste. Marie		22454 165th Ave SE None		tel: 218-698-4279 mobile: 218-688-4019 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Red Lake** Township: **Terrebonne** Range: **43** Section: **2 1/4**:(4) Describe in detail the work to be performed. **Ditch cleaning**(5) Why is this work necessary? Explain water related issue/problem being solved. **Better Drainage****Status**

Status	Notes	Date
Approved	P.A. #22-186 – Dave Ste Marie Red Lake County – Terrebonne Township – Section 2 Red Lake Watershed District (RLWD) approval to clean the township road ditch along Red Lake County Road #120 as per Terrebonne Township; proposed work is within Township Road Right-of-Way. There was a survey completed (see attachments) on the ditch to be cleaned, and it was found that the ditch is in good condition, but there are a few culverts that are installed incorrectly for the drainage to work properly. It is recommended that the culverts be re-installed so the water from a drain tile project upstream will drain better. All excavation shall be consistent with the existing road and ditch slopes and there shall be no vertical excavation faces. Current flow patterns shall remain "as-is" and there shall be no additional drainage area or flows from the adjacent agriculture land routed to the ditch that was cleaned. Applicant shall ensure that all disturbed areas are seeded and that consideration for rock riprap with filter fabric is placed at the outlet end of the permitted culvert. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 9, 2022
Received	None	Aug. 5, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

Permit # **22-190**Status Report: **Approved****Applicant Information**

Name	Organization	Address	Email	Phone Number(s)
Earl Pederson		3077 County Hwy 42 Bejou, MN 56516		tel: 218-790-4106 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Red Lake** Township: **Terrebonne** Range: **43** Section: **20 1/4**:(4) Describe in detail the work to be performed. **Pattern Tile**(5) Why is this work necessary? Explain water related issue/problem being solved. **Gravity****Status**

Status	Notes	Date
Approved	P.A. #22-190 – Earl Pederson Red Lake County – Terrebonne Township – Section 20 The Red Lake Watershed District (RLWD) approves the pattern tile project with a 'gravity' outlet. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Permit Holder shall contact the road authorities when cutting through roads. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. Applicant shall ensure that the tile outlet meets the MN DNR requirements, if any. Prior to any work, we also recommend that you contact your local Soil and Water Conservation District (SWCD) office to inquire about possible wetland concerns. Applicant shall install appropriate erosion control measures for energy dissipation at the tile outlet. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	Aug. 10, 2022
Received	None	Aug. 5, 2022

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Minnesota Association of Watershed Districts
For more information, contact Jan Voit at 507-822-0921 or
jrvoit@outlook.com

Memorandum

DATE: August 1, 2022
TO: MAWD Members
FROM: Jan Voit, MAWD Support Services
RE: MAWD Strategic Plan

MAWD Strategic Plan

Over the last several months, the MAWD Strategic Plan Committee has met to develop a new Strategic Plan (Plan). This is a bold, member-driven plan. The Plan content reflects feedback from the member survey, the Minnesota Association of Watershed Administrators, and the Strategic Plan Committee.

The committee recommended that the Plan:

- Contains a mission and vision that are ambitious and aspirational.
- Includes defined values.
- Ensures strong leadership from an open and transparent board.
- Develops concentrated communication efforts.
- Modernizes the organization by changing its name and focuses on inclusivity of its members, MAWA, and the board.
- Reduces the number of board and committee meetings and changes committee structures for efficient and effective management.
- Supports members' efforts in watershed management.
- Acknowledges the importance of partnerships and building relationships.
- Develops long-standing legislative policies and revises the legislative platform and resolutions development processes and focuses lobbying efforts.

The following components were included:

- Mission: the roadmap of strategic planning to work toward the vision.
- Vision: describes what the organization is building toward in the future.
- Values: form the foundation on which we will perform our work in both relationships and processes.
- Goal: a broad statement of what we hope to achieve.
- Objective: defines the improvement that needs to happen.
- Strategy: how we accomplish the objective.
- Tactics: specific activities to undertake.

Following are a few examples to compare the current and draft Plans.

Mission

- Current: MAWD provides relevant educational opportunities information, training, and advocacy for WDs and WMOs.
- Proposed: to support and advocate for leaders in watershed management.

Vision

- Current: Establish MAWD as the leading resource and advocate regarding water and watershed management.
- Proposed: to establish excellence and innovation in all watershed-based organizations.

Values

- Current (no definitions were included):
 - Integrity
 - Communication
 - Collaboration
 - Relevance
 - Science-based
- Proposed:
 - Collaborate: work with partners to enhance members' watershed management skills and initiatives.
 - Efficient: provide services to maximize effective science-based principles for watershed management.
 - Support: promote and assist members' efforts in watershed management.
 - Member-driven: seek and consider input to ensure the organization's decisions reflect members' voices.
 - Transparent: communicate information about the performance, financial position, and governance of the organization in an open honest manner

Goals

- Current: 1) Education and Training, 2) Communication and Collaboration, and 3) Lobbying and Advocacy
- Proposed (including a proposed name change): 1) Fortify the infrastructure of Minnesota Watersheds to ensure reliable delivery of services; 2) Build a watershed community that supports one another; 3) Serve as a liaison to collaborate with statewide agencies and associations; 4) Ensure strong legislative policies are in place for watershed management; and 5) Enhance the skills of watershed officials.

This Plan is **YOUR** Plan. The Strategic Plan Committee respectfully requests that you review this draft Plan at your August board meeting(s) and send responses on behalf of your entire board by August 31. Responses should be sent to Jan Voit at jrvoit@outlook.com.

DRAFT

MINNESOTA WATERSHEDS

Strategic Plan

August 2022 Draft

Abstract

This document defines Minnesota Watersheds' mission and vision for the future and identifies goals, objectives, strategies, and tactics.

MINNESOTA WATERSHEDS

STRATEGIC PLAN GOALS AND OBJECTIVES

MISSION: To support and advocate for leaders in watershed management.

VISION: To establish excellence and innovation in all watershed-based organizations.

GOALS AND OBJECTIVES:



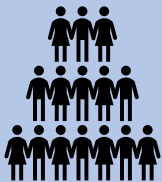
Fortify the infrastructure of MW to ensure reliable delivery of services.

- Ensure MW governance and management are aligned with the Strategic Plan.
- Provide focused leadership training for the MW Board.
- Develop concentrated communication efforts.
- Empower MW to accomplish its goals and objectives.
- Invest in technological resources to accommodate access to information.
- Reduce the number of board and committee meetings without sacrificing quality of input.



Build a watershed community that supports one another.

- Enhance member engagement through inclusivity.
- Increase membership.
- Increase attendance at MW events.
- Increase member involvement on committees and the MW board of directors.



Serve as a liaison to collaborate with statewide agencies and associations.

- Increase collaborative efforts between the Board of Water and Soil Resources (BWSR) and MW.
- Increase partnership activities with statewide entities.



Ensure strong legislative policies are in place for watershed management.

- Streamline the resolutions and legislative platform processes.
- Articulate clearly defined legislative policies so members and MW representatives can accurately state our positions.
- Focus and prioritize lobbying efforts
- Increase member engagement in the legislative process.



Enhance the skills of watershed officials.

- Provide guidance and direction for efficient and effective member operations.

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DRAFT

Strategic Plan

Mission

To support and advocate for leaders in watershed management.

Vision

To establish excellence and innovation in all watershed-based organizations.

Values

Collaborate: work with partners to enhance members' watershed management skills and initiatives.

Efficient: provide services to maximize effective science-based principles for watershed management.

Support: promote and assist members' efforts in watershed management.

Member-driven: seek and consider input to ensure the organization's decisions reflect members' voices.

Transparent: communicate information about the performance, financial position, and governance of the organization in an open honest manner.

Goals, Objectives, Strategies, and Tactics

Goal 1: Fortify the infrastructure of MW to ensure reliable delivery of services.

Background

With only one staff person, it has been challenging to get consistent communication out to members. MW has consistently heard that more communication was needed. Upon further review, the most valued method of receiving information has been through newsletters. Social media does not seem to hit our target audience and may not be worth the investment. It is recommended that a communications plan be developed that brings structure and consistency to this activity. The organization would also benefit from streamlining its operations to ensure staff are spending their time on the most important tasks.

Objectives, Strategies, and Tactics to Achieve Goal 1

1. Ensure MW governance and management are aligned with the Strategic Plan.
 - Focus the organization's efforts on defined goals, strategies, objectives, and tactics.
 - i. Confirm, each month, that board actions are done in accordance with the Strategic Plan.
 - ii. If new issues arise that require significant resources, seek member support before pursuing.
 - iii. Do not adopt major policies or expenditures without staff review and recommendations that consider pros and cons, alternatives, costs, and member perspectives.
2. Provide focused leadership training for the MW Board.
 - Roles and responsibilities for the MW Board.
 - i. Adopt roles and responsibilities for the MW Board within six months of Strategic Plan approval.
 - Orientation document for the MW Board.
 - i. Develop an orientation document that covers MW Board roles and responsibilities, governance documents, committee scopes of work, and communication that is presented to the MW Board in an annual workshop.
 - Leadership training for the MW Board.
 - i. Work with Board of Water and Soil Resources (BWSR), League of MN Cities (LMC), Pryor Learning, and other entities to develop leadership training.

3. Develop concentrated communication efforts.
 - Newsletters.
 - i. Adhere to a consistent process for newsletter development and distribution, as well as a process for posting newsletters on the website.
 - ii. Ensure newsletters are distributed to members and non-members.
 - MW Board agendas and meeting packets.
 - i. Distribute agendas and meeting packets directly to each member organization ahead of each meeting and post on the website.
4. Empower MW to accomplish its goals and objectives.
 - Sufficient staffing.
 - i. Invest in sufficient staff to complete identified strategies and tactics.
 - Suitable policies.
 - i. Set policies that ensure adequate funding for staffing and technological resources.
 - ii. Develop an annual work plan for the MW Board.
5. Invest in technological resources to accommodate access to information.
 - Robust website.
 - i. Update the website to be an up to date and complete resource for boards and administrators.
 - Efficient internal communication tool.
 - i. Work with MAWA to launch a platform for data sharing.
 - ii. Transition electronic files to the cloud for reliable backup and document sharing among staff.
6. Reduce the number of board and committee meetings without sacrificing quality of input.
 - Reduced MW Board meeting schedules.
 - i. Adopt a schedule and cancel meetings if no time-sensitive decisions are needed.
 - Member committees.
 - i. Maintain four member committees: Awards, Events/Education, Legislative, and Resolutions/Policy.
 - ii. Adjust committee leadership to one manager and one administrator who serve as co-chairs. Continue to populate the committee with one manager and one administrator from each region.
 - iii. Refine committee scopes of work annually.
 - iv. Develop annual work plans for committees.
 - Executive committees.
 - i. Form three executive committees: Governance, Personnel, and Finance.
 - ii. Governance Committee: Members include one MW Board member from each region and the Executive Director.
 1. Combine the bylaws, MOPP, and Strategic Plan committee into one executive governance committee. This committee would handle minor issues and make recommendations to the board. When major reviews or revisions are warranted, form a member committee, as defined above, to perform the assigned work.

- iii. Personnel Committee: Members include the President, Vice President, an appointed director from each region not represented by the President and Vice President, and the Executive Director.
- iv. Finance Committee: Members include the President, Vice President, Treasurer, and Executive Director.
 - 1. The executive finance committee will prepare a budget and make the annual recommendation to the board on dues. Form a member committee, as defined above, when major projects are warranted, such as proposing a new dues structure.
- v. Refine committee scopes of work annually.
- vi. Develop annual work plans for committees.

Goal 2: Build a watershed community that supports one another.

Background

Some members have voiced they do not find value in the services of MW and some have left the association. It has also been a struggle to find enough volunteers to serve on the board of directors and committees. This leads to a less unified voice, a weaker understanding of what issues are most important to members, and difficulties associated with an unstable revenue stream.

Objectives, Strategies, and Tactics to Achieve Goal 2

1. Enhance member engagement through inclusivity.
 - Change the name of the organization to accurately represent membership.
 - i. Review work done by the MAWD Board in 2020.
 - ii. Recommend a new name.
2. Increase membership.
 - Meet individually with watershed organizations that are not members to address concerns.
 - i. Start discussions with non-member watershed organizations on the benefits of membership.
 - ii. Use MW Regional Directors and/or Administrators to advocate for MW around the state.
3. Increase attendance at MW events.
 - Increase the percentage of organizations that attend MW events.
 - i. Be inclusive of members and non-members for MW events and meetings to maintain a sense of fairness, apply discounts to members.
 - ii. Hold regional caucuses in conjunction with all MW events.
4. Increase member involvement on committees and the MW Board.
 - Promote the importance of member involvement in the MW board and on the committees that provide direction and guidance to the organization.
 - i. Ensure members have opportunities to voice concerns and provide input at board and committee meetings.
 - ii. Advocate for MW activities through newsletters and the website.

Goal 3: Serve as a liaison to collaborate with statewide agencies and associations.

Background

Some members have expressed a desire for BWSR to balance their focus more equitably between SWCDs, WDs/WMOs, and counties, especially in areas of advocacy, policymaking, funding, and training. MAWA has expressed interest in taking a more active role within MW but has met resistance by the MAWD

Board. Maximizing these relationships ranked as a high priority by members as the best way to advance initiatives, especially with the legislature.

Objectives, Strategies, and Tactics to Achieve Goal 3

1. Increase collaborative efforts between BWSR and MW.
 - Work with BWSR leadership to address member concerns.
 - i. Identify points of contention, develop a work plan to address issues, and develop opportunities for reducing concerns.
2. Increase partnership activities with statewide entities.
 - Identify opportunities to work with MN Association of Watershed Administrators (MAWA), MN Association of Soil and Water Conservation Districts (MASWCD), the Association of MN Counties (AMC), the League of MN Cities (LMC), Local Government Water Roundtable (LGWRT), Drainage Work Group (DWG), Clean Water Council (CWC), and others as deemed appropriate to promote watershed management.
 - i. Attend BWSR, CWC, and DWG meetings and provide updates for members.
 - ii. Develop a plan that articulates the opportunities to partner and track collaboration with entities like MAWA, MASWCD, AMC, LMC, LGWRT, and AMC.
 - iii. Pursue collaborative education and training opportunities with MAWA, MASWCD, AMC, LMC, LGWRT, DWG, and others.
 - iv. Advocate for the appointment of effective watershed board members with BWSR and AMC.

Goal 4: Ensure strong legislative policies are in place for watershed management.

Background

Members have expressed disappointment that more resolutions have not passed at the Capitol. Others feel the setting of the legislative platform does not consider enough input from members. There has been interest in improving the resolutions process to be less chaotic.

Objectives, Strategies, and Tactics to Achieve Goal 4

1. Streamline the resolutions and legislative platform processes.
 - Evaluate the current resolutions and legislative platform process.
 - i. Identify alternative methods to achieve concurrence on resolutions, adopt a revised process, or reaffirm the current process.
2. Articulate clearly defined legislative policies so members and MW representatives can accurately state our positions.
 - Develop a comprehensive platform of clearly defined policies.
 - i. Work with MAWA and the Resolutions Committee to develop a full legislative policy document that is inclusive of policies that can remain on the books indefinitely or until members approve changes to those positions.
 - ii. Draft expectations for support and advocacy for MW representatives that serve on the BWSR Board, CWC, and LGWRT.
3. Focus and prioritize lobbying efforts.
 - Identify legislative issues impacting the most members.
 - i. Support legislation that promotes watershed management.
 - ii. Fend off legislation that limits member abilities to protect and restore water resources.
 - iii. Ensure the MW lobbyist(s) have clear direction on MW legislative priorities.

- iv. Align workload with the resources set aside for lobbying and manage member expectations.
- 4. Increase member engagement in the legislative process.
 - Encourage member involvement on the resolutions and legislative committees.
 - i. Solicit more direct input from members when setting legislative priorities by surveying members or provide another avenue for members to get feedback to the committee before they make a recommendation to the board.
 - ii. Promote committee membership to ensure members' voices are reflected in the legislative platform.
 - Increase communication with members about legislative activity.
 - i. Host an annual event for members to learn about MW's legislative platform and receive guidance on how to discuss and interact with legislators on issues.
 - ii. Personally call and invite legislators to attend MW events.
 - iii. Set up appointments with members and legislators.

Goal 5: Enhance the skills of watershed officials.

Background

The MW Board has approved updating the watershed handbook. There seems to be consensus that MW should focus its education efforts on the board managers and allow MAWA to coordinate efforts for staff.

Objectives, Strategies, and Tactics to Achieve Goal 5

1. Provide guidance and direction for efficient and effective member board operations.
 - Offer comprehensive watershed officials training.
 - i. Provide training sessions at all MW events.
 - ii. Enhance the sharing of knowledge between members at MW events.
 - iii. Maintain an up-to-date watershed handbook by reviewing the handbook annually and revising it as warranted.
 - iv. Work collaboratively with BWSR to provide regional training opportunities.
 - v. Utilize the expertise, knowledge, and experience of MW staff and MAWA in the development of education and training for watershed officials.

Supporting Resources

In addition to the Strategic Plan, MW has developed supporting resources for its governance and management. The documents listed below will be reviewed annually and updated as warranted. The MW Board of Directors can update all documents except the bylaws which requires adoption by the membership. For the most up-to-date versions of these documents, visit www.mnwatershed.org.

Bylaws

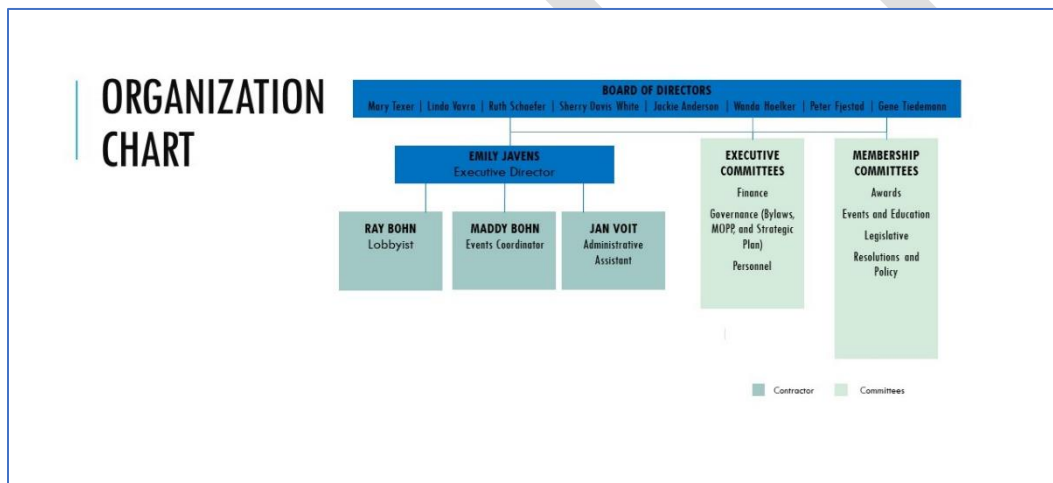
Bylaws are the written rules for conduct of the organization. The Bylaws can be found [here](#).

Manual of Policy and Procedures (MOPP)

The MOPP is designed to regulate all major decisions, actions, and principles of MW. The MOPP can be found [here](#).

Organizational Chart

An organizational chart shows the chain of command within an organization and can be found on the next page.



Position Descriptions

MW Board of Directors

The position description for the Board of Directors guides roles and responsibilities of serving on the MAWD Board.

Executive Director

The position description for the Executive Director specifies the work to be completed by this person.

Executive Committees – Scopes of Work

Finance

The Executive Finance Committee handles day-to-day financial decisions, prepares a budget, and makes recommendations to the board on membership dues. Members include the President, Vice President, Treasurer, and Executive Director.

Governance (Bylaws, MOPP, and Strategic Plan)

The Executive Governance Committee ensures the Bylaws, MOPP, and Strategic Plan are kept up to date and adequately guide the organization. Members include one MW Board member from each region and the Executive Director.

Personnel

The Personnel Committee provides guidance, oversight, and support to the MW Board as it reviews and recommends performance management and compensation systems. Members include the President, Vice President, an appointed director from each region not represented by the President and Vice President, and the Executive Director.

Membership Committees – Scopes of Work

Member committees have six voting members, are co-chaired by one manager and one administrator, and supported by one staff or contract worker. At least one manager should be a MAWD Board Director. The MAWD Board appoints the managers and MAWA appoints the administrators.

Awards

The Awards Committee promotes, manages, and presents the annual MW Project and Program of the Year Awards. This committee has an extra administrator from each region making for nine committee members and is supported by the event manager.

Education/Events

The Education/Events Committee ensures that MW events provide high quality educational and networking opportunities for members and non-members. The committee annually reviews the education work plan, provides input before and after events, and sets the convention presentation schedule. This committee is supported by the assigned education program manager.

Legislative

The Legislative Committee provides focus and direction to the MW lobbyist(s) and Executive Director who also support the committee. They annually review the legislative program work plan and make recommendations on a legislative platform.

Resolutions/Policy

The Resolutions/Policy Committee oversees the resolutions process and is supported by staff assigned to the committee.

Program and Project Work Plans

Work plans describe a project or program from beginning to end, providing detail on what needs to be done, when it needs to be done, and when appropriate how much should be spent. Developing annual work plans for the MW Board and its committees is important. To date, the following have been approved.

Education Program

The education program work plan can be found [here](#).

Legislative Program

The legislative program work plan can be found [here](#).

Note:

The program work plans will eventually be uploaded to the website and will have links included. For now, they are in the development process.

Tactics Timeline

Goal 1. Fortify the infrastructure to ensure reliable delivery of services	Start Date	Complete by	Process	2023 Staff Hours	2024 Staff Hours	2025 Staff Hours	2026 Staff Hours	2027 Staff Hours
Tactics								
<i>Governance and Management</i>								
Confirm that board actions are done in accordance with the Strategic Plan								
Seek member support if new issues arise that require significant resources								
Staff review and recommendations for major policies or expenditures								
<i>Board Leadership</i>								
Adopt roles and responsibilities within six months of Strategic Plan adoption								
Develop an orientation document for the Board and hold annual workshop								
Work with entities to develop leadership training								
<i>Communication</i>								
Adhere to a consistent process for newsletter development and distribution								
Post newsletters on website								
Distribute newsletters to members and non-members								
Distribute agendas and meeting packets directly to member organizations								
Post agendas and meeting packets on website								
<i>Empower Accomplishing Goals and Objectives</i>								
Invest in sufficient staff to complete identified strategies and tactics								
Set policies that ensure adequate funding for staffing and technology								
Develop an annual work plan for the Board								

Note:

The Tactics Timeline is a work in progress. Its purpose is to show that time and resources will be required to achieve the goals. Once the Plan is approved, the strategies and tactics will be prioritized.

Goal 1. Fortify the infrastructure to ensure reliable delivery of services	Start Date	Complete by	Process	2023 Staff Hours	2024 Staff Hours	2025 Staff Hours	2026 Staff Hours	2027 Staff Hours
Tactics								
<i>Technological Resources</i>								
Update website								
Work with MAWA to launch a platform for data sharing								
Transition electronic files to the cloud for reliable backup and document sharing among staff								
<i>Reduce the Number of Board and Committee Meetings</i>								
Adopt a schedule and cancel meetings if no time-sensitive decisions are needed								
<i>Maintain member committees: Awards, Events/Education, Legislative, Resolutions/Policy</i>								
Adjust committee leadership to one manager and one administrator who serve as co-chairs. Continue to populate the committee with one manager and one administrator from each region								
Refine committee scopes of work annually								
Develop annual work plans for committees								
<i>Form executive committees: Governance, Personnel, and Finance</i>								
Governance: one Board member from each region and executive director								
Personnel Committee: Board president, vice president, an appointed director from each region not represented by the president and vice president, and executive director								
Finance: Board president, vice president, treasurer, and executive director								
Develop scopes of work for all committees								
Develop annual work plans for committees								
Goal 2. Build a watershed community that supports one another								
Tactics								
<i>Change Organization Name</i>								
Review work done by MAWD Board in 2020								
Recommend a new name								
<i>Meet with Non-Members</i>								
Start discussions on benefits of membership								
Use directors or administrators to advocate								
<i>Increase Attendance Percentage</i>								
Include members and non-members in events								
Hold regional caucuses in conjunction with events								
<i>Promote Member Involvement</i>								
Ensure members have opportunities to voice concerns and provide input at board and committee meetings								
Advocate for activities through newsletters and the website								

Goal 3. Serve as a liaison to collaborate with statewide agencies and associations	Start Date	Complete by	Process	2023 Staff Hours	2024 Staff Hours	2025 Staff Hours	2026 Staff Hours	2027 Staff Hours
Tactics								
<i>Work with BWSR to Address Member Concerns</i>								
Identify points of contention and develop opportunities for reducing concerns								
<i>Identify Opportunities to Partner to Promote Watershed Management</i>								
Attend BWSR, CWC, and DWG meetings and provide updates								
Develop a plan that articulates opportunities to partner and track collaboration								
Pursue collaborative education and training opportunities								
Advocate for the appointment of effective watershed board members with BWSR and AMC								

Goal 4. Ensure strong legislative policies are in place for watershed management	Start Date	Complete by	Process	2023 Staff Hours	2024 Staff Hours	2025 Staff Hours	2026 Staff Hours	2027 Staff Hours
Tactics								
<i>Evaluate Current Resolutions and Legislative Platform Process</i>								
Identify alternative methods, adopt revised process, or reaffirm current process								
<i>Develop Comprehensive Platform of Policies</i>								
Work with MAWA and the Resolutions Committee to develop a full legislative policy position document								
Draft expectations for support and advocacy for representatives on the BWSR Board, CWC, LGWRT								
<i>Identify Legislative Issue Impacting Members</i>								
Support legislation that promotes watershed management								
Fend off legislation that limits abilities to protect and restore water resources								
Ensure lobbyist(s) have clear direction on legislative priorities								
Align workload with the resources set aside for lobbying and manage member expectations								
<i>Member Engagement in Resolutions and Legislative Committees</i>								
Solicit more direct input from members when setting legislative priorities								
Promote committee membership to ensure members' voices are reflected in the legislative platform								
Increase Communication about Legislative Activity								
Host an annual event for members to learn about the legislative platform and receive guidance on legislator interaction								
Personally call and invite legislators to attend MW events								
Set up appointments with members and legislators								

Goal 5. Enhance the skills of watershed officials	Start Date	Complete by	Process	2023 Staff Hours	2024 Staff Hours	2025 Staff Hours	2026 Staff Hours	2027 Staff Hours
Tactics								
<i>Offer comprehensive watershed officials training</i>								
Provide training sessions at all MW events								
Enhance the sharing of knowledge between members at events								
Maintain an up-to-date watershed handbook by reviewing it annually and revising it as warranted								
Work collaboratively with BWSR to provide regional training								
Utilize the expertise of staff and MAWA in the development of education and training for watershed officials								

Red Lake Watershed District - Administrators Report

August 11, 2022

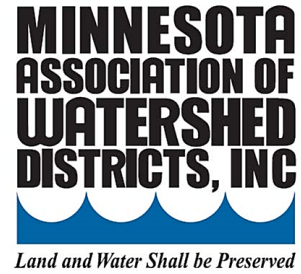
Red River Watershed Management Board – LeRoy will be attending the Red Board meeting at 10:00 am August 16th at the RRWMB Board room in Ada and I attended via Teams.

Red Lake River 1W1P – The PWG met on Monday August 8th to go over budget and project updates prior to the Policy Committee meeting which was held August 10th at the RLWD Board Room. A few items of discussion were the request for the 40% funds from the 2020 Watershed Based Funding Grant and possible extension of the 2020 grant due to flooding and delays in construction. The 2020 grant will expire December 30, 2020, so it's important to get the approval of the extension upfront to assure that if the money doesn't get spent due to delays, we can assure funding remains for the budgeted projects listed.

Joint Ditch 21 Meeting –Nate and Erick attended the Joint Ditch 21 meeting which will be held at the Grygla Community Center at 9:30 am August 9th. They presented the Joint Board an update on Mosse River Impoundment and other issues concerning the flooding this year.



REGULATORY UPDATE: HOT TOPICS



The purpose of this correspondence is to provide the Minnesota Association of Watershed Districts, Minnesota Association of Watershed Administrators, and Red River Watershed Management Board (RRWMB) membership with some regulatory updates related to several state and federal rulemaking activities. Also included on Page 3 is a weblink to the most recent MPCA rulemaking docket for your interest. It is unknown how/if these rulemaking processes will affect our membership, farmers, and taxpayers at this time.

1. **Drainage Registry:** The Minnesota Drainage Work Group (DWG) is currently discussing the proposed Drainage Registry that was introduced during the 2022 Minnesota Legislative Session. The DWG met on August 11, 2022 to continue discussions and more information is forthcoming. Below is the link to House File 4274 regarding this matter.
[HF 4274 Status in the House for the 92nd Legislature \(2021 - 2022\) \(mn.gov\)](#)
2. **Ammonia Rulemaking:** On August 1, 2022, the Minnesota Pollution Control Agency (MPCA) published a Request for Comments (RFC) on planned amendments to the Class 2 aquatic life ammonia standards. This rulemaking focuses on Class 2 (surface) waters protected for aquatic life, and one pollutant – ammonia. This rulemaking proposes to revise an existing ammonia water quality standard to bring the protections of aquatic life up to date with current science. The expected rule revisions include:
 - An updated standard for ammonia to include EPA criteria — a final acute value, maximum standard, and final chronic value in Minn. R. 7050.
 - Possible additions or revisions to Minn. R. 7053 necessary to support implementation.

The MPCA published notice of this RFC in the August 1, 2022 [State Register](#). The public comment period for this notice closes at 4:30 pm on September 15, 2022. The RFC is also posted on the [MPCA's public notice webpage](#). Further information, including a technical support document and rulemaking documents, is available on the [rulemaking webpage](#). To access information about a particular rulemaking, visit the [Public Rulemaking Docket](#).

3. **Nitrate Aquatic Life Toxicity Water Quality Standard:** On July 20, 2022, the MPCA announced that the Agency was **postponing** moving forward with the proposal to adopt a new nitrate aquatic life toxicity water quality standard. In the interim, the MPCA will coordinate with partners to implement a stepwise approach to help reduce nitrogen levels statewide that includes:
 - a. Develop a detailed Wastewater Nitrogen Reduction Strategy with targeted actions to reduce nitrogen coming from wastewater treatment plants to protect drinking water, aquatic life, and meet the Nutrient Reduction Strategy's point source goals. These actions will:



- Include the development of Nitrogen Management Plans to ensure nitrogen is being reduced to the extent possible;
 - Utilize optimization and water quality trading to support cost effective solutions; and
 - Include permitting controls and/or the development of state discharge restriction(s) to ensure aquatic life is protected where and when wastewater contributions are significant, and to ensure attainment of Nutrient Reduction Strategy goals for the wastewater sector.
- b. Complete a 10-year revision of the Nutrient Reduction Strategy, updated with enhanced strategies and actions designed to achieve reductions in nonpoint and point sources of nitrogen. These strategies and actions:
- Enhance programs that are actively addressing the largest nonpoint sources of nitrogen to our surface and ground waters.
 - Enhance point source nitrogen management and reduction strategies, consistent with the Wastewater Nitrogen Reduction Strategy developed in action A.
4. **Water Quality Fee Rules:** On July 26, 2022, the MPCA announced that a third request for Comments (RFC) on possible amendments to rules governing water quality fees, *Minnesota Rules*, Chapter 7002 would be made on August 1, 2022. This category includes fees for municipal and industrial wastewater and stormwater permits, construction stormwater permits, feedlot permits, and wastewater variances. MPCA may make rule changes to some or all of these fees. This rulemaking proposal builds on information gathered from two previous RFCs in 2017 and 2020 as well as the 2019 recommendations report from the Water Fee Advisory Committee. For more information, visit the Water Quality Fee Rulemaking webpage: <https://www.pca.state.mn.us/water/amendments-water-quality-fee-rules>
5. **Waters of the United States (WOTUS):** Regarding WOTUS, an amendment ([untitled \(house.gov\)](#)) was introduced June 30, 2022 in the US House of Representatives to block the WOTUS rules. The US Supreme Court is set to hear arguments related to WOTUS in October 2022. Below are a couple of weblinks that you may find of interest regarding WOTUS:
- [Newhouse Introduces Amendment to Block Onerous WOTUS Rule | Northwest & National News | nbcrighnow.com](#)
 - [Ag WOTUS Roundtable Seeks Clear Definitions as Drought Continues to Grip West \(dtnpf.com\)](#)
 - [EPA Making a Mockery Out of WOTUS Roundtables | Hoosier Ag Today](#)



6. **Wetland Conservation Act (WCA):** The WCA Advisory Committee is slated to meet in August 2022 to provide input to and advise the Board of Water and Soil Resources as it develops amendments to MN Rules Chapter 8420 due to multiple statute changes that have occurred over the last several years. A request for comments was published in the state register this past January 2022 and closed March 19, 2022. More information is forthcoming.
7. **404 Assumption:** Regarding State of Minnesota Assumption of the federal 404 Program, there are no current updates to share at this time (<https://bwsr.state.mn.us/404-assumption>).

MPCA Rulemaking Docket (August 2022):

<https://www.pca.state.mn.us/sites/default/files/mm-rule1-00.pdf>

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